



Kurt E. Floren
Agricultural Commissioner
Director of Weights and Measures

COUNTY OF LOS ANGELES

*Department of
Agricultural Commissioner/
Weights and Measures*

12300 Lower Azusa Road
Arcadia, California 91006-5872
<http://acwm.lacounty.gov>



Richard K. Iizuka
Chief Deputy

April 05, 2016

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

29 April 5, 2016

LORI GLASGOW
EXECUTIVE OFFICER

**APPROVAL OF COOPERATIVE AGREEMENT #15-0249 WITH
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE TO PROVIDE
FOR DETECTION OF EXOTIC INSECT PESTS IN LOS ANGELES COUNTY AND
GLASSY-WINGED SHARPSHOOTER/PIERCE'S DISEASE CONTROL PROGRAM
(ALL DISTRICT) (3-VOTES)**

SUBJECT

This agreement is essential to maintaining a critical exotic pest detection "early warning" program. We will establish, rotate placement, and service over 26,000 traps to detect and prevent the establishment of Mediterranean, Oriental, and Mexican Fruit Flies and other exotic pests in Los Angeles County, and to survey, inspect, and/or treat to prevent the artificial spread of Pierce's Disease through the movement of Glassy-winged Sharpshooter (GWSS), the vector of the disease.

IT IS RECOMMENDED THAT THE BOARD:

1. Approve and instruct the Agricultural Commissioner/Director of Weights and Measures (Commissioner/Director) to sign the attached agreement in the amount of \$5,115,991.14 for the term beginning July 1, 2015, through June 30, 2016, with the California Department of Food and Agriculture (CDFA) to:
 - a. Continue the detection trapping of fruit flies and other exotic pests.
 - b. Continue the Glassy-winged Sharpshooter/Pierce's Disease (GWS/PD) Control Program.
2. Authorize the Commissioner/Director to amend the original contract agreement in an amount not to exceed 10 percent of the original contract, subject to review and approval by County Counsel and the Chief Executive Office and notification to Board Offices.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the above actions is to enable the ACWM to (a) maintain a critical insect trapping program to place, service, and relocate 26,000 traps to detect and prevent the establishment of exotic fruit flies and other exotic pests in Los Angeles County, and (b) to survey, inspect, and/or treat to prevent the artificial spread of Pierce's Disease through the movement of GWSS, the vector of the disease.

Los Angeles County is unique due to its large size and vast amount of agricultural commodities imported and exported through its numerous pathways. Its international airport, seaports, and high volume of trucks and cargo provide potential entry of exotic pests from many foreign countries. Additionally, the mild climate and mobile human population greatly increases the year-round potential for pests or disease infestations. Therefore, the Exotic Pest Detection Program plays a critical role in facilitating immediate response to eradicate a pest before it spreads, becomes established, and damages local and statewide agriculture.

The GWSS/PD Control Program provides inspection and certification services to plant growing nurseries, the County's number one agricultural industry. The program provides for inspection of all nursery stock destined for regulating counties. Wine-grape growers in the County require inspection certification to move bulk grape shipments to counties not infested with GWSS.

The emergency nature of exotic pest infestations and the need to quickly respond to certain insect finds may necessitate that the Commissioner/Director sign and execute amendments to fund additional work that may be required for programs described in this agreement. Therefore, we request that the Board delegate authority to the Commissioner/Director to sign amendments to the contract not to exceed 10 percent of the amount of the contract subject to review and approval by County Counsel and the Chief Executive Office and notification of Board offices.

Implementation of Strategic Plan Goals

This agreement supports the Countywide Strategic Plan Goal 1: Operational Effectiveness/ Fiscal Sustainability.

Service is enhanced to the County's residents through locally administered, efficient operations as part of a statewide program to prevent the establishment and/or spread of harmful exotic insect pests and diseases before they create economic harm to the public.

FISCAL IMPACT/FINANCING

Under this agreement, CDFA will provide funding in the amount of \$5,115,991.14 for direct and indirect expenses to the County for one year of operations. The total contractual amount is distributed between the two programs as follows:

Pierce's Disease Control Program/Glassy-winged Sharpshooter \$1,056,701.14

Pest Detection/Emergency Projects \$4,059,290.00

The total cost of the GWSS/PD Program is \$1,711,000 of which \$413,000 is Net County Cost (NCC).

The total cost of the Pest Detection/Emergency Project is \$7,725,000 of which \$3,210,000 is NCC. In addition to the agreement funding, each program is partially funded with Unclaimed Gas Tax revenue. Net County Costs are principally due to the State's Limitations on cost recovery for overhead expenses. Funding is included in the Departments 2015/2016 Adopted Budget.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

This contract is for the period July 1, 2015, through June 30, 2016. The contract has been reviewed by County Counsel and is approved as to form.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The recommended Board action will support the program's services for the entirety of Fiscal Year 2015/2016.

Respectfully submitted,



KURT E. FLOREN

Agricultural Commissioner, Director of Weights
and Measures

KEF:GDC:MR

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors
Auditor Controller

AGREEMENT NUMBER
15-0249
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

CONTRACTOR'S NAME

COUNTY OF LOS ANGELES


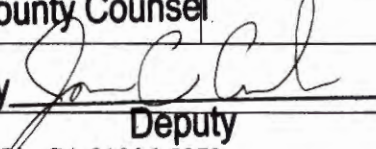

2. The term of this Agreement is: **July 01, 2015 through June 30, 2016**
3. The maximum amount of this Agreement is: **\$ 5,115,991.14**
Five Million One Hundred Fifteen Thousand Nine Hundred Ninety-one Dollars and Fourteen Cents
4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	1 page(s)
Attachment 1	13 page(s)
Attachment 2	26 page(s)
Exhibit B – Budget Detail and Payment Provisions	1 page(s)
Attachment 1	11 page(s)
Exhibit C – General Terms and Conditions – GTC 610	3 page(s)
Check mark one item below as Exhibit D:	
<input checked="" type="checkbox"/> Exhibit - D Special Terms and Conditions (Attached hereto as part of this agreement)	1 page(s)
Exhibit E – Additional Provisions	4 page(s)

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR	
APPROVED AS TO FORM:	
CONTRACTOR'S NAME (If other than an Individual, state whether a corporation, partnership, etc.)	
COUNTY OF LOS ANGELES	
BY (Authorized Signature)	DATE SIGNED (Do not type)
	
PRINTED NAME AND TITLE OF PERSON SIGNING	
By MARY C. WICKHAM County Counsel	
By  Deputy	
ADDRESS	
12300 LOWER AZUSA ROAD, ARCADIA, CA 91006-5872	
STATE OF CALIFORNIA	
AGENCY NAME	
CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE	
BY (Authorized Signature)	DATE SIGNED (Do not type)
	
PRINTED NAME AND TITLE OF PERSON SIGNING	
JENNIFER CROW, ACQUISITIONS MANAGER	
ADDRESS	
1220 N STREET, ROOM 115, SACRAMENTO, CA 95814	

California Department of General
Services Use Only

☐ Exempt per: DGS Ltr 28.7

EXHIBIT A
(County Agreement)

SCOPE OF WORK

1. Contractor agrees to provide the services described herein:

The County shall provide the Pierce's Disease Control Program (PDCP) services for the survey, inspection, and/or treatment of the glassy-winged sharpshooter and for placing and servicing traps for the detection of exotic insect pests which are considered hazardous to agriculture and the economy of California in accordance with the Scope of Work and the County Workplans.

The County shall provide the Pest Detection/Emergency Projects (PD/EP) services for placing and servicing traps for the detection of exotic insect pests which are considered hazardous to agriculture and to the economy of California. Those insect pests may include but are not limited to Mediterranean fruit fly, Mexican fruit fly, oriental fruit fly, melon fly, gypsy moth, Japanese beetle, and other invasive exotic pests. This Agreement includes delimitation work associated with the detection of one or more life stages of the above target pests in a county.

Services shall be performed in and throughout the **COUNTY OF LOS ANGELES**.

AB 1896 is hereby incorporated by reference, and a Contractor's failure to comply shall be deemed a failure of consideration.

2. The program managers for this Agreement are:

FOR THE COUNTY

Name:	Kurt Floren
Section/Unit:	County Agricultural Commissioner
Address:	12300 Lower Azusa Road Arcadia, CA 91006-5872
Phone:	626-575-5471
Fax:	626-443-6652

FOR THE CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE

PIERCE'S DISEASE CONTROL PROGRAM		PEST DETECTION/EMERGENCY PROJECTS	
Name:	Stacie Oswald/Myrna Villegas	Name:	Kevin Hoffman
Section/Unit:	Pierce's Disease Control Program	Section/Unit:	Pest Detection/Emergency Projects
Address:	1220 N Street Sacramento, CA 95814	Address:	1220 N Street, Room 315 Sacramento, CA 95814
Phone:	916-900-5246/5254	Phone:	916-654-1211
Fax:	916-900-5350	Fax:	916-654-0555

The County will be reimbursed for the following programs:

PIERCE'S DISEASE CONTROL PROGRAM - \$1,056,701.14

PEST DETECTION/EMERGENCY PROJECTS - \$4,059,290.00

TOTAL FOR BOTH PROGRAMS - \$5,115,991.14

3. See Attachments to this Scope of Work for a detailed description of work to be performed and duties of all parties.

PIERCE'S DISEASE CONTROL PROGRAM

**WORKPLAN FOR FISCAL YEAR
2015-2016**

LOS ANGELES COUNTY

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PIERCE'S DISEASE CONTROL PROGRAM

MINUTE ORDER OF BOARD OF SUPERVISORS DESIGNATING LOCAL
PUBLIC ENTITY PURSUANT TO FOOD AND AGRICULTURAL CODE
SECTION 6046(f)

[Place copy of Minute Order or Board Resolution here]

RECOMMENDED LANGUAGE: The Board of Supervisors of the County of Los Angeles, State of California, does hereby designate the Los Angeles County Agricultural Commissioner to be the local public entity to receive funds allocated by the California Department of Food and Agriculture for local assistance in regard to Pierce's disease and its vectors, and designated pests and diseases.

NOTE #1: A new Minute Order or Board Resolution is required as SB2 signed by the Governor on October 11, 2009 authorizes expenditures for purposes related to other pests and diseases as designated by the Secretary. In the event other pests are designated, the Minute Order or Board Resolution must authorize the County to receive funds allocated by CDFA for purposes related to other pests and diseases as designated by the Secretary, in addition to Pierce's Disease and its vectors.

NOTE #2: If the Minute Order or Board Resolution cannot be provided with the proposed workplan, include the following statement under Item A:

The Minute Order or Board Resolution will be returned to CDFA with the signed contract.

PIERCE'S DISEASE CONTROL PROGRAM

**LOCAL PUBLIC ENTITY'S DESIGNATED PIERCE'S DISEASE
CONTROL PROGRAM COORDINATOR AND CONTACT
INFORMATION**

PRIMARY CONTACT:

Name: Ed Williams
Address: 11012 Garfield Ave., South Gate, CA 90280
Phone Number: (562) 622-0421
Fax Number: (562) 861-2828
E-Mail Address: EWilliams@acwm.lacounty.gov

ALTERNATE CONTACT (IF APPLICABLE)

Name: Warren Dias
Address: 11012 Garfield Ave., South Gate, CA 90280
Phone Number: (562) 622-0423
Fax Number: (562) 861-2828
E-Mail Address: WDias@acwm.lacounty.gov

**PIERCE'S DISEASE CONTROL PROGRAM
RESPONSE/CONTROL PROGRAM FOR PIERCE'S DISEASE AND ITS
VECTORS, AND OTHER DESIGNATED PESTS AND DISEASES**

LOS ANGELES COUNTY

2015-2016

Objective

To know the extent of the infestation and to enforce regulations to prevent the artificial movement of GWSS and/or other designated pests.

RESPONSIBILITIES

Lead Agency

The Los Angeles County Department of Agriculture (LACACWM) is the lead agency and is designated by the Los Angeles County Board of Supervisors as the local public entity to conduct the Pierce's Disease Control Program (PDCP) within the County. The California Department of Food and Agriculture (CDFA) will work in cooperation with the LACACWM, the State PDCP Science Advisory Panel, officials in affected counties, the Los Angeles County PDCP Task Force (if applicable), and other interested parties in implementing this plan. The CDFA will provide biological control program guidance and support to Los Angeles County as favorable agents become available.

County Responsibilities

- Act as lead agency for the PDCP activities occurring within the jurisdiction of the county.
- Act as lead liaison to local City Councils, the County Board of Supervisors, county legal counsels, and other county agencies, regarding the PDCP activities.
- Certifying regulated commodities destined to noninfested areas of the state.

ELEMENTS

Public Outreach

The LACACWM will act as lead spokesperson for the PDCP activities within the County. The LACACWM, in cooperation with the CDFA, will generate press releases and distribute information to all affected communities.

The CDFA will develop technical information and provide technical support and training, assist in the development and dissemination of literature, and act as a clearinghouse for information to the public and the press.

PIERCE'S DISEASE CONTROL PROGRAM

REGULATION OF COMMODITY MOVEMENT

The Los Angeles County Department of Agriculture will implement the CDFA GWSS Nursery Shipping Protocol, bulk citrus protocol, and all other commodity-movement protocols, including associated compliance agreements and exhibits, to ensure the movement of products and commodities does not present a risk of moving GWSS to uninfested areas. The County will submit a written request and justification to the Pierce's Disease Control Program if they wish to deviate from the protocols.

PIERCE'S DISEASE CONTROL PROGRAM

SURVEY PLAN

Due to Los Angeles County being generally infested, no general county survey plan will be conducted. Nurseries in Los Angeles County that are under compliance agreement will be monitored for compliance.

For bulk citrus destined or transiting GWSS uninfested areas, or areas under active control, citrus orchards will be monitored and/or surveyed to comply with bulk citrus shipping regulations.

PIERCE'S DISEASE CONTROL PROGRAM

ENFORCEMENT OPTIONS AND AUTHORITIES

The Pierce's Disease Control Program (PDCP) regulations are contained in Sections 3650-3663.5, Title 3, California Code of Regulations (CCR). These regulations were established to prevent the artificial spread of glassy-winged sharpshooter (GWSS).

The statutory authority for these regulations is Sections 6045, 6046, and 6047, Food and Agricultural Code (FAC). To enforce these provisions, the Secretary or Agricultural Commissioner is empowered to conduct inspections and investigate any suspected violations; each Commissioner is an enforcing officer for all laws and regulations to prevent the spread of plant pests and to certify shipments of plant material as to its pest freedom.

The FAC provides several options for enforcement of the requirements of the PDCP regulations. This flexibility allows enforcement actions chosen as a result of a violation(s) to be proportionate to the nature/severity of the violation with progressive enforcement for repeat violators.

- Any violation of applicable provisions of FAC Division 4, Plant Quarantine and Pest Control, is an infraction punishable by a fine of not more than \$1,000 for the first offense and a misdemeanor for a second or subsequent offense within three years [Section 5309, FAC].
- Except where otherwise expressly provided, a violation of any provision of this division is a misdemeanor [Section 5027, FAC]. In addition to other remedies provided, any person violating the PDCP regulation requirements can be civilly liable up to \$10,000 for each violation; in lieu of any civil action, the Secretary or Commissioner may levy a civil penalty for up to \$2,500 for each violation [Sections 5310 and 5311, FAC].
- Anyone who negligently or intentionally violates a regulation and imports a GWSS-infested plant that results in an infestation, or the spread of an infestation may be civilly liable in an amount up to \$25,000 for each violation [Section 5028(c), FAC].
- It is unlawful to sell any nursery stock without a valid nursery license [Section 6721, FAC]. The Secretary can revoke or suspend a nursery license if a nursery has willfully refused to comply with all laws and regulations relative to any pest that might be carried by nursery stock [Section 6761, FAC].
- It is unlawful for anyone to ship, sell, deliver or transport nursery stock in California without either a Hold for Inspection ("blue tag") or a valid nursery stock certificate [Sections 6922 and 6923, FAC]. The Commissioner may revoke or suspend the right to use any nursery stock certificate or other shipping permit because of non-compliance [Section 6968, FAC]. It is unlawful to alter or otherwise misuse any shipping permit or nursery stock certificate [Section 6927, FAC].

- Any one receiving or moving any nursery stock must notify the Commissioner immediately upon arrival and hold the nursery stock for inspection unless it is accompanied by a valid nursery stock certificate. Some counties have elected to waive that exemption and require GWSS host plant material entering the county (or non-infested area of a county) to be accompanied by a Warning Hold For Inspection certificate [Section 6505, FAC]. In this case, it is unlawful even to move nursery stock within a county without forwarding a manifest specified by Section 6925 and 6926, FAC.
- To facilitate the investigation of violations, proof of ownership is required of any person buying, selling, or transporting a shipment of plant material intended for commercial sale and it is unlawful for any person to alter any proof of ownership document [Sections 5030 and 5031, FAC].
- Under the PDCP regulations, all host plants of GWSS moving from an infested area to a non-infested area must be certified free of GWSS [Section 5721, FAC; Sections 3060.2, 3060.4 and 3660, CCR]. Certification can be based on surveys confirming non-infested status, inspection, or by approved treatment. It is unlawful to alter or otherwise wrongfully use a certificate [Section 5208, FAC].
- The Secretary or Commissioner may enter into compliance agreements to facilitate the movement of host plant material. The compliance agreement provides the survey, treatment, and handling requirements necessary to assure freedom from GWSS. Violation of the provisions of a compliance agreement is unlawful and any person that violates the provisions of a compliance agreement can also be held liable civilly for up to \$10,000. Remedies provided here do not supersede or limit any and all other remedies available to the State [Section 5705, FAC].
- If any shipment of any nursery stock, plant, or container of any nursery stock or plant, or appliance, or any host or other carrier of any pest which is brought into any county or locality in the state from another county or locality within the state, is found to be infested with a pest (i.e., GWSS), or there is reasonable cause to believe that the shipment may be infested, the entire shipment shall be refused delivery and may be immediately destroyed by, or under the supervision of the Commissioner, unless the nature of the pest is such that no damage or detriment can be caused to agriculture by the return of the shipment to the point of shipment [Section 6521, FAC]. The officer who makes the inspection of such a shipment may affix a warning tag or notice to the shipment and shall notify in writing the owner or bailee of the shipment to return the shipment to the point of shipment within the time limit which the officer specifies [Section 6522, FAC]. Similarly, a warning hold may be placed on a shipment entering the state if it is found to be infested with GWSS, or there is reasonable cause to believe that the shipment may be infested, with GWSS. It is unlawful, except by written permission, to move or divert any plant shipment placed under a warning hold order without written permission. It is unlawful to remove, destroy, or otherwise alter any warning hold order [Section 6303, FAC].

- If or when GWSS is found infesting any location, the Secretary or Commissioner may require that any plant, or other GWSS host, be held at that location, and may require any host within five miles of that location be held as well [Section 5701, FAC]. It is unlawful to move any plant or host in violation of a hold order.
- Any location, plants, or other things found infested with GWSS can be considered a public nuisance and may be prosecuted as such and any remedies provided by law for the prevention and abatement of a public nuisance will apply. It is unlawful for any person to maintain a public nuisance. The remedies provided here are in addition to any other applicable remedies [Sections 5401 and 5402, FAC].

PIERCE'S DISEASE CONTROL PROGRAM

STANDARDS AND RESTRICTIONS

This workplan does not include any variations from the standards set by law. If the Los Angeles County Department of Agriculture (LACACWM) and the Los Angeles County PDCP Task Force (if applicable) find that there is clear and convincing evidence to support a more stringent standard than is set by regulation, then the LACACWM will notify the CDFA and provide detailed justification as to the need for the more stringent standard.

The County of Los Angeles is generally-infested and we do not anticipate conducting any rapid response activities.

PIERCE'S DISEASE CONTROL PROGRAM

WORKPLAN ASSURANCES

1. The Los Angeles County Department of Agriculture's planned producer outreach and training program in accordance with Food and Agricultural Code Section 6046(h)(1) will be coordinated with CDFA. The development and delivery of producer outreach information and training to local communities, groups, and individuals will be done through public meetings and the local PDCP task force. Efforts will be directed towards raising awareness regarding Pierce's disease and its vectors, and other designated pests and diseases, and workplan involvement through direct mailing, local media, and press releases.
2. The Los Angeles County Department of Agriculture's training plan for the Agency's employees in accordance with Food and Agricultural Code Section 6046(h)(2) will be coordinated with CDFA. The biology, survey, and treatment of Pierce's disease and its vectors and other designated pests and diseases will be the basic components of the training. Scientific Advisory Panel discussions on GWSS and Pierce's disease will be included in this training for key Agency employees. The University of California Cooperative Extension will be a local resource for training and information for this program.
3. The Los Angeles County Department of Agriculture plans to fully participate in the development and implementation of a data collection system in accordance with Food and Agricultural Code Section 6046(h)(5). These activities will be coordinated through CDFA. The data collection system will make it possible to track and report new infestations of Pierce's disease and its vectors, and other designated pests and diseases in a manner respectful of property and other rights of those affected.
4. The Los Angeles County Department of Agriculture will provide monthly program reports via the internet and financial progress reports as per CDFA guidelines.

PIERCE'S DISEASE CONTROL PROGRAM

LOCAL APPEAL PROCESS

Pursuant to Section 3651 (c) (3) of the regulations, the Los Angeles County Department of Agriculture's Pierce's Disease Control Program Coordinator shall conduct a hearing if any application of the workplan is appealed in writing to him/her or his/her agency. Once the Coordinator receives an appeal, he/she or his/her agent will respond within 10 days to the appellant. The appellant will be given notice as to the date and time for the hearing. At the hearing, the appellant will be given the opportunity to be heard by the Coordinator and to present evidence on matters concerning the application of the workplan. The Coordinator will render a decision and respond to the appellant in writing within 30 days of the hearing. The results of said hearing will be transmitted to CDFA.

PIERCE'S DISEASE CONTROL PROGRAM ENVIRONMENTAL COMPLIANCE

A Final Environmental Impact Report¹ (Final EIR) has been prepared and certified for the Pierce's Disease Control Program. This document was prepared to describe and evaluate the potential environmental effects associated with Pierce's Disease Control Program activities, including those conducted by the designated local public entities (counties) under their approved workplans. A court ruling filed December 29, 2005 requires vacating of the certification of the EIR and preparation of additional environmental documents. However, at this time no additional environmental review or documents need be prepared by the counties unless substantial variations are being proposed in the county workplan that would result in new significant environmental effects or a substantial increase in the severity of any previously identified effects.

I have reviewed the county workplan with respect to the Final EIR for the Pierce's Disease Control Program and have determined that:

X The activities included in the county workplan are sufficiently considered in the Final EIR, and no additional environmental review or documents are needed.

_____ The activities included in the county workplan are not sufficiently considered in the Final EIR, and additional environmental review or documents are needed.

¹ State Clearinghouse number 2001032084; certified and filed May 28, 2003.

SCOPE OF WORK (#9)

**AGREEMENT SPECIFICATIONS FOR STATE-COUNTY
INSECT PEST DETECTION TRAPPING**

Fiscal Year 2015 - 2016

Effective Dates: July 1, 2015 to June 30, 2016

AGENCY RESPONSIBILITY

Section 1.

The California Department of Food and Agriculture (CDFA) shall:

- A. Provide all traps, trap parts and lures.
- B. Provide technical assistance and training to county agricultural commissioner personnel on the use of traps and detection procedures.
- C. Assist with and review the county's trapping programs annually for the purpose of establishing and approving the Commitment Form (60-221), which is attached hereto and made part of this agreement.
- D. Provide county trappers with copies of the CDFA Insect Trapping Guide (ITG).
- E. Provide annual training programs for county trapping supervisors and trappers.
- F. Provide quality control (QC) of the county trapping program via inspections and QC plants. The current county QC plant protocol is attached.
- G. Provide for the disposal of Dibrom® treated wicks according to California Environmental Protection Agency (CalEPA) guidelines.
- H. Provide training on management practices as they relate to CDFA's Statewide Pest Prevention Program Final Programmatic Environmental Impact Report (PEIR) at least one week prior to any covered activity occurring.

Section 2

The County Agricultural Commissioner shall:

- A. Submit a completed financial plan, trapping hours worksheet, and commitment form by fiscal year. The financial plan is attached hereto and made part of this agreement.
- B. Hire and train personnel.
- C. Provide and maintain trapping vehicles.
- D. Ensure that supervisors and trapping personnel attend training provided by CDFA District Entomologists.
- E. Ensure that all trapping activities conform to the current version of the ITG. The current version is on the CDFA website at: www.cdfa.ca.gov/go/ITG.
 - Ensure that a copy of the current version of the ITG is kept in each trapper's vehicle for reference.
 - Should there be a discrepancy between the Scope of Work and the ITG, the Scope of Work shall supersede the ITG.
- F. Place and service the specified number of each trap type as indicated on the FY - Commitment Form (60-221).
- G. Fruit fly traps are to be maintained year round.
 - Place GM and JB traps beginning on or prior to the season start date (normally June 1). Remove all GM and JB traps after August 31.
- H. Ensure that all traps are properly identified with a unique trap number and accurately reflect servicing, baiting and rebaiting dates. The unique trap numbering system is based upon the Statewide Trapping Grid, reference <http://maps.cdfa.ca.gov/TrapBooks/MapBookHelp.pdf> for software needs, links to the Map Books and GIS layers, and contacts for assistance.
 - The naming convention for the grid system is alphanumeric. Columns are Alpha (A – UW) and rows are Numeric (001 – 656). The grid name is the combination of column and row names. Naming starts in the northwest corner of the state and runs through the southeast. The remainder of the trap number consists of the quint or subgrid, trap type, and an intra-quint or intra-subgrid designation if more than one trap of that type is present or it is otherwise needed to track a trap that moves between quints. For example, trap EV241-S-OF1 is in grid EV241, south quint, trap type is

oriental fruit fly, and it is designated as number "1" OF trap within that quint.

- Ensure that the unique trap number is placed properly on all traps, along with accurate placement, servicing, baiting, and rebaiting dates, as appropriate. Requirements for the various trap types are as follows.
 - Jackson trap – full trap number and servicing and rebaiting dates on outside.
 - Jackson trap insert – full trap number and placement date on non-sticky side.
 - Delta trap – full trap number and servicing and rebaiting dates on outside.
 - Japanese beetle trap – full trap number and servicing and baiting dates on calendar card in cup of trap or on tape attached to fin or cup.
 - McPhail trap – full trap number and servicing dates on calendar card.
- I. Ensure that Jackson Mediterranean fruit fly (Medfly) traps, baited with trimedlure, are serviced every 14 days from July 1, 2015 through June 30, 2016.
- J. Ensure that McPhail traps are serviced every seven days from July 1 through June 30, 2016.
- K. Ensure that Jackson oriental fruit fly traps, baited with methyl eugenol, are serviced every 14 days from July 1, 2015 through June 30, 2016.
- L. Ensure that Jackson melon fly traps, baited with cue-lure, are serviced every 14 days from July 1, 2015 through June 30, 2016.
- M. Ensure that GM and JB traps are serviced every 14 days from July 1 through August 31, 2015, and from June 15 through June 30, 2016, unless determined otherwise by the CDFA District Entomologist and noted on the FY-Commitment Form (60-221).
- N. Ensure that all sticky traps (i.e., Jackson and GM) inspected and removed from the field shall be screened for suspects a second time at the trapping office by a supervisor or other qualified staff before disposal. This should occur daily, but in any event must be done within a week of removal from the field.
- O. Ensure that all suspect sterilized fruit flies from areas where such flies are not being released are brought to the attention of the District Entomologist and sent to the Plant Pest Diagnostic Center in Sacramento with an accompanying Pest and Damage Record (PDR).

- P. Ensure that all county commitment traps are placed, serviced, maintained, and removed in the same manner as state funded traps and that all data collected from these traps are also maintained in the same manner as state funded traps.
- Q. Ensure that all activities are performed following CDFA's management practices and any necessary mitigation measures as required and consistent with CDFA's PEIR, available in its entirety at <http://www.cdfa.ca.gov/plant/peir/>. A summarized list of pertinent practices and measures is attached. Complete the Tiering Checklist prior to conducting trapping activities and mark any mitigation measures as required for each specific activity. The Checklist and descriptions of the CDFA's management practices and mitigation measures are found in PEIR Appendix C (PEIR, Appendix C, at http://www.cdfa.ca.gov/plant/peir/docs/final/Volume-3_Appendices_B-G.pdf), Mitigation Reporting Program at http://www.cdfa.ca.gov/plant/peir/docs/final/Volume-4_Appendices_H-P.pdf, and Findings of Fact at <http://www.cdfa.ca.gov/plant/peir/docs/final/Findings-of-Fact-and-Overriding-Considerations.pdf>. Checklist templates for exotic fruit fly, gypsy moth, and Japanese beetle trapping are attached, and a copy of each completed checklist must be submitted along with the contract. When the contract ends, the county dates and signs a copy of the Checklist and sends that copy to CDFA to signify that the PEIR requirements were implemented.
- R. Maintain a Daily Trapping Summary (DTS) (Form 60-210) for each trapper. This form must be completed daily, signed by the individual who performed the work and submitted to the trapping supervisor. The current DTS (i.e., the DTS completed the day prior to a QC inspection) must be available for immediate review by the CDFA District Entomologist or designee conducting the QC inspection. All DTS forms must be kept on file, for the CDFA Audits Office, for three years.
- S. Complete a monthly Pest Detection Report Number One (Form 66-035), documenting all traps deployed, added, removed and serviced during the month. A servicing is an inspection of the trap for the presence of the target pest. Relocations are considered trap servings. Do not count trap relocations as "removed" and then "added." A copy of this form must accompany the monthly invoice.
- T. Provide one set of trapping records for all traps. This set, in the form of either the "Trap Book" or electronic records, shall indicate the exact trap location using a site map and all information regarding trap placement, servicing, baiting, relocation and removal.
- U. Maintain an inventory of known host sites. The inventory shall be organized by square mile, contain the addresses of host properties traceable to the nearest cross street, and indicate all known hosts on that property. The inventory shall

be updated yearly. The multiple trap card system will suffice for this inventory. This inventory must be available for the trapper to use in the field daily.

- V. Maintain county wall maps with numbered square miles grids based upon the Statewide Trapping Grid, depicting the density of all currently deployed traps.
- W. Allow state detection personnel and/or federal officers to perform quality control inspections on all county trap lines, including any county commitment trap lines.
- X. Allow state detection personnel and/or federal officers to accompany trappers and/or supervisors in the field. This will be credited as field training for county personnel.
- Y. Counties generating Dibrom® treated wicks from methyl eugenol and cue-lure baited traps shall possess a CAI number issued by CalEPA.
- Z. Submit invoices along with the Report Number One monthly by postal mail or e-mail to:

Joanne Shimada
CDFA- PD/EP
1220 N Street, Room 315
Sacramento, CA 95814

joanne.shimada@cdfa.ca.gov.

1. If the invoice carries a signature block, the block must be signed. Invoices with blank signature blocks cannot be processed.
2. Only authorized charges matching the Financial Plan will be reimbursed; for example salaries, benefits, overhead, supplies, vehicle mileage and vehicle leasing costs. These expenditures must be itemized on the invoice with documentation to support the charges in the event of an audit (federal or state). Any expenditure that is not listed in the Financial Plan is considered unauthorized and cannot be reimbursed.
3. A sample invoice is included with the agreement. The county may use this form or submit their own invoice, but the invoice must contain the following:
 - o County name
 - o County address
 - o Remit to address
 - o Date of submittal
 - o Agreement name
 - o Agreement number
 - o Billing period

- Allowable Itemized charges as listed on the Financial Plan.
 - Employee name (or other unique identifying number), classification, hours worked on the pest detection program, hourly rate, benefit rate. NOTE: The number of hours worked claimed on the invoice must match those documented on the Report Number One. Invoices received without an accurate Report Number One will not be paid.
 - Vehicles license plate number (or unique identifying number), driver name, ownership of the vehicle (county, state, or leased), allowable mileage rate for the vehicle, and if leased, the monthly lease rate for the vehicle.
- 4. Payment of the invoice is contingent upon submission of the Report Number One, and compliance with the required information as listed in #3.
- 5. To insure payment of work performed, all invoices must be received no later than 30 days after the agreement expires.
- 6. Please do not submit the invoice as a PDF file or use dark highlights. A low resolution PDF file or dark highlights may make the numbers illegible and the invoice unacceptable to CDFA Finance and Contracts units.
- 7. Payment will be made monthly, in arrears, upon receipt and approval of invoice.
- 8. Continue to send monthly invoices even if the fiscal year contract funds are depleted.
- 9. All invoices, including any amendments, must be received within 45 days of the expiration date of the contract. Invoices received more than 45 days after expiration of the contract will not be paid.

PEST DETECTION/EMERGENCY PROJECTS

FY 2015 / 2016 COMMITMENT FORM

AGRICULTURAL COMMISSIONER KURT E. FLOREN	COUNTY LOS ANGELES
DETECTION SPECIALIST TINA GALINDO	DATE 10/6/2015

PROGRAM	UNITS	COUNTY COMMITMENT		STATE COMMITMENT		TOTAL COMMITMENT	
		UNITS	HOURS	UNITS	HOURS	UNITS	HOURS
COMMERCIAL CROF	(PROPERTIES)	0	0	0	0	0	0
PUBLIC CONTACT:	(SAMPLE PROPERTIES)	0	0	0	0	0	0
SPECIAL SURVEYS:		0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
		0	0	0	0	0	0
TRAPPING		SUMMER/WINTER		SUMMER/WINTER		SUMMER/WINTER	
JACKSON TRAP - MEDFLY	MF	0	/ 0	5010	/ 5010	5010	/ 5010
McPHAIL TRAP	MP	0	/ 0	4973	/ 4973	4973	/ 4973
CHAMP TRAP - Garden	CP	0	/ 0	0	/ 0	0	/ 0
CHAMP TRAP - Rural	CP	0	/ 0	0	/ 0	0	/ 0
CHAMP TRAP - Rural Residential	CP	0	/ 0	0	/ 0	0	/ 0
JACKSON TRAP - ORIENTAL FRUIT FLY	OF	0	/ 0	4994	/ 4994	4994	/ 4994
JACKSON TRAP - MELON FLY	ML	0	/ 0	4994	/ 4994	4994	/ 4994
GYPSY MOTH	GM	0		2503		2503	
JAPANESE BEETLE	JB	534		2789		3323	
MISCELLANEOUS:		0		0		0	
		0		0		0	
		0		0		0	
		0		0		0	
		0		0		0	

SPECIAL TRAPS OR TRAPPING CONSIDERATIONS:

The Los Angeles Co Agricultural Commissioner's Office will place 534 JB traps on golf courses and cemeteries.

County Name Here COUNTY DEPARTMENT OF AGRICULTURE
FY 2015-16 Pest Detection

INVOICE

Green = fillable cells to be completed by the County.
Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
Orange = instructions.

9/1/2016

Date:
Agreement Number: 
Billing Period: 

A. PERSONNEL

SALARY - Detection Trappers

	<u>Employee Name</u>	<u>Title</u>
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

[illegible]

BENEFITS

[illegible]

SALARY - Non-Detection

	<u>Employee Name</u>	<u>Title</u>
1		
2		
3		
4		
5		
6		

HOURS	HOURLY RATE w/o BENEFITS	Total
0.00	\$0.00	\$0.00
0.00	\$0.00	\$0.00
0.00	\$0.00	\$0.00
0.00	\$0.00	\$0.00
0.00	\$0.00	\$0.00
0.00	\$0.00	\$0.00
0.00	\$0.00	\$0.00
SALARY SUBTOTAL:		\$0.00

BENEFITS

BENEFIT RATE %	SALARY	BENEFIT COST
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
BENEFIT SUBTOTAL:		\$0.00

25 % Overhead (Not to exceed 25%)

SALARIES	BENEFITS	OVERHEAD COST*
\$0.00	\$0.00	\$0.00

TOTAL PERSONNEL COST: \$0.00

B. SUPPLIES (itemized such as: trapping poles, office supplies, etc.)

Description	
1	
2	
3	
4	

	Cost	
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
	\$0.00	\$0.00
TOTAL SUPPLY COST:		\$0.00

C. SUBCONTRACTOR	TITLE

HOURLY RATE	HOURS	COST
		\$0.00
		\$0.00
		\$0.00
TOTAL SUBCONTRACTOR COST:		\$0.00

D. VEHICLE OPERATIONS

<u>LICENSE #</u>	<u>OWNED BY (County or State)</u>

MILEAGE PER		
MONTH	RATE*	
0.00	\$0.000	\$0.00
0.00	\$0.000	\$0.00
0.00	\$0.000	\$0.00
0.00	\$0.000	\$0.00
0.00	\$0.000	\$0.00
0.00	\$0.000	\$0.00
0.00	\$0.000	\$0.00
STATE/COUNTY VEHICLE SUBTOTAL:		\$0.00

Mileage rates: County vehicle = Not to exceed \$0.575 per mile. Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.
State-owned vehicle = \$0.285 per mile.

LICENSE # LEASED

LEASE RATE		MILEAGE PER MONTH	RATE	
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
\$0.00	0.00		\$0.285	\$0.00
LEASED VEHICLE SUBTOTAL:				\$0.00

TOTAL TRANSPORTATION COST: \$0.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

Description	
1	
2	
3	
4	

	<u>COST</u>
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00

TOTAL SUPPLY COST:	\$0.00
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TOTAL MONTHLY INVOICE:	\$0.00
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COMMENTS:

Attachment 1 - Tiering Strategy Checklist

Start Date:	July 1, 2015
Project Leader:	Kurt E. Floren, County Agricultural Commissioner
Description of Activity:	Jackson traps (contain trimedlure, methyl eugenol & dibrom, or cue-lure & dibrom), McPhall traps (contain torula yeast), and ChamP traps (contain ammonium bicarbonate or carbonate) hung in or near host plants during the prescribed trapping season. Residents notified at time of placement.
Activity Surroundings (Residential, agriculture, mixed use, other regulated entities)	Exotic fruit fly trapping conducted within the whole of Los Angeles County. Property types are various (residential, agriculture, mixed use, undeveloped) and have fruit fly host plants on or near them.

Part A

	Response	Justification/Rationale
Is the proposed activity under CDFA's discretion?	Yes	Detect exotic fruit flies.
Is the activity described in the PEIR?	Yes	(If the Response is "Partially" or "No" skip to Part C) PEIR section 3.4.16

Part B

		Check Applicable Requirements
General Requirements		
Conduct activity as described in Chapters 2 and 3 of PEIR		Yes
Include applicable PEIR requirements in Compliance Agreements with regulated entities, based on the activities the regulated entities may conduct in response to quarantine		N/A
Activity Site Specific Review		
Database	Date Reviewed	Mitigation If Any
California Natural Diversity Database	N/A	
303(d) List of Impaired Waters	N/A	
EnviroStor Hazardous Site	N/A	

	Check Applicable Requirements
Management Practices	
MP-SPRAY-1: Conduct a Site Assessment	
MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities	✓
MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions	✓
MP-SPRAY-4: Apply chemicals only under favorable weather conditions	
MP-SPRAY-5: Follow integrated pest management and drift reduction techniques	
MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions	✓
MP-SPRAY-7: Follow appropriate product storage procedures	✓
MP-AERIAL-1: Use appropriate aerial spray treatment procedures	
MP-GROUND-1: Follow appropriate ground-rig foliar treatment procedures	
MP-GROUND-2: Follow appropriate low-pressure backpack treatment procedures	
MP-GROUND-3: Train personnel in proper use of pesticides	✓
MP-GROUND-4: Enforce runoff and drift prevention	
MP-HAZ-1: Implement a Spill Contingency Plan	✓
MP-HAZ-2: Use safety and cleanup materials checklist	✓
MP-HAZ-3: Implement decontamination	✓
MP-HAZ-4: Follow appropriate disposal procedures	✓
Mitigation Measures	
Mitigation Measure BIO-CHEM-2: GDFA will obtain technical assistance from USEWS, CDFW and NMFS to identify site-specific buffers and other measures to protect habitats utilized by special-status species	
Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure	✓
Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site	✓
Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks	✓
Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices	✓
Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides	✓
Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios	✓
Mitigation Measure NOISE-PHYS-1: Conduct Activities during the Daytime	
Mitigation Measure WQ-CHEM-2: Track Emerging Water Quality Standards and Implement Additional Mitigation as Appropriate	
Mitigation Measure WQ-CHEM-5: Require Implementation of Proposed Program MPs as Part of Compliance Agreements	
Mitigation Measure WQ-CUM-1: Identify whether Proposed Program Pesticide Applications May Occur in Proximity to Impaired Waterbodies, and Implement Appropriate MPs	

Part C

	Y/N	Justification/Rationale
Step 1		
Is the Activity substantially similar to that considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
If a management practice that was not included in the PEIR is being considered, would it be equivalent or more effective to the management practice originally considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
If a mitigation measure that was not included in the PEIR is being considered, would it be equivalent or more effective to the mitigation measure originally considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
Would the activity result in potentially significant impacts which were not considered in the PEIR, not considered to be significant in the PEIR, or would be substantially more significant than disclosed in the PEIR?		(If yes go to Step 3, If no go to Step 2)
Step 2		Attach supporting documentation for determination, and CEQA Addendum, as applicable
Step 3		Attach tiered CEQA document, and identify additional requirements from that document

Confirmation of Implementation (following completion of activity)	
Project Leader Name:	
Signature*:	
End Date:	

*This signature confirms that all applicable requirements identified on this checklist and related documentation has been properly implemented.

Attachment 1 - Tiering Strategy Checklist

Start Date:	July 1, 2015
Project Leader:	Kurt E. Floren, County Agricultural Commissioner
Description of Activity:	Gypsy moth traps (contain disparlure) hung in or near host plants during the prescribed trapping season. Residents notified at time of placement.
Activity Surroundings (Residential, agriculture, mixed use, other regulated entities):	Gypsy moth trapping conducted within the whole of Los Angeles County. Property types are various (residential, agriculture, mixed use, undeveloped) and have gypsy moth host plants on or near them.

Part A

	Response	Justification/Rationale
Is the proposed activity under CDFA's discretion?	Yes	Detect gypsy moth.
Is the activity described in the PEIR?	Yes	(If the Response is "Partially" or "No" skip to Part C) PEIR section 3.4.19

Part B

		Check Applicable Requirements
General Requirements		
Conduct activity as described in Chapters 2 and 3 of PEIR		Yes
Include applicable PEIR requirements in Compliance Agreements with regulated entities, based on the activities the regulated entities may conduct in response to quarantine		N/A
Activity Site Specific Review		
Database	Date Reviewed	Mitigation If Any
California Natural Diversity Database	N/A	
303(d) List of Impaired Waters	N/A	
EnviroStor Hazardous Site	N/A	

	Check Applicable Requirements
Management Practices	
MP-SPRAY-1: Conduct a Site Assessment	
MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities	✓
MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions	✓
MP-SPRAY-4: Apply chemicals only under favorable weather conditions	
MP-SPRAY-5: Follow Integrated pest management and drift reduction techniques	
MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions	✓
MP-SPRAY-7: Follow appropriate product storage procedures	✓
MP-AERIAL-1: Use appropriate aerial spray treatment procedures	
MP-GROUND-1: Follow appropriate ground-rig foliar treatment procedures	
MP-GROUND-2: Follow appropriate low-pressure backpack treatment procedures	
MP-GROUND-3: Train personnel in proper use of pesticides	✓
MP-GROUND-4: Enforce runoff and drift prevention	
MP-HAZ-1: Implement a Spill Contingency Plan	✓
MP-HAZ-2: Use safety and cleanup materials checklist	✓
MP-HAZ-3: Implement decontamination	✓
MP-HAZ-4: Follow appropriate disposal procedures	✓
Mitigation Measures	
Mitigation Measure BIO-CHEM-2: CDFW will obtain technical assistance from USFWS, CDFW and NMFS to identify site-specific buffers and other measures to protect habitats utilized by special-status species	
Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure	✓
Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site	✓
Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks	✓
Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices	✓
Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides	✓
Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios	✓
Mitigation Measure NOISE-PHYS-1: Conduct Activities during the Daytime	
Mitigation Measure WQ-CHEM-2: Track Emerging Water Quality Standards and Implement Additional Mitigation as Appropriate	
Mitigation Measure WQ-CHEM-5: Require Implementation of Proposed Program MPs as Part of Compliance Agreements	
Mitigation Measure WQ-CUM-1: Identify whether Proposed Program Pesticide Applications May Occur in Proximity to Impaired Waterbodies, and Implement Appropriate MPs	

Part C

	Y/N	Justification/Rationale
Step 1		
Is the Activity substantially similar to that considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
If a management practice that was not included in the PEIR is being considered, would it be equivalent or more effective to the management practice originally considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
If a mitigation measure that was not included in the PEIR is being considered, would it be equivalent or more effective to the mitigation measure originally considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
Would the activity result in potentially significant impacts which were not considered in the PEIR, not considered to be significant in the PEIR, or would be substantially more significant than disclosed in the PEIR?		(If yes go to Step 3, If no go to Step 2)
Step 2		Attach supporting documentation for determination, and CEQA Addendum, as applicable
Step 3		Attach tiered CEQA document, and identify additional requirements from that document

Confirmation of Implementation (following completion of activity)	
Project Leader Name:	
Signature*:	
End Date:	

*This signature confirms that all applicable requirements identified on this checklist and related documentation has been properly implemented.

Attachment 1 - Tiering Strategy Checklist

Start Date:	July 1, 2015
Project Leader:	Kurt E. Floren, County Agricultural Commissioner
Description of Activity:	Japanese beetle traps (contain Japonilure, phenethyl propanate, eugenol, and geraniol) hung in or near host plants during the prescribed trapping season. Residents notified at time of placement.
Activity Surroundings (Residential, agriculture, mixed use, other regulated entities):	Japanese beetle trapping conducted within the whole of Los Angeles County. Property types are various (residential, agriculture, mixed use, undeveloped) and have Japanese beetle host plants on or near them.

Part A

	Response	Justification/Rationale
Is the proposed activity under CDFA's discretion?	Yes	Detect Japanese beetle.
Is the activity described in the PEIR?	Yes	(If the Response is "Partially" or "No" skip to Part C) PEIR section 3.4.20

Part B

		Check Applicable Requirements
General Requirements		
Conduct activity as described in Chapters 2 and 3 of PEIR		Yes
Include applicable PEIR requirements in Compliance Agreements with regulated entities, based on the activities the regulated entities may conduct in response to quarantine		N/A
Activity Site Specific Review		
Database	Date Reviewed	Mitigation If Any
California Natural Diversity Database	N/A	
303(d) List of Impaired Waters	N/A	
EnviroStor Hazardous Site	N/A	

	Check Applicable Requirements
Management Practices	
MP-SPRAY-1: Conduct a Site Assessment	
MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities	✓
MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions	✓
MP-SPRAY-4: Apply chemicals only under favorable weather conditions	
MP-SPRAY-5: Follow integrated pest management and drift reduction techniques	
MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions	✓
MP-SPRAY-7: Follow appropriate product storage procedures	✓
MP-AERIAL-1: Use appropriate aerial spray treatment procedures	
MP-GROUND-1: Follow appropriate ground-rig foliar treatment procedures	
MP-GROUND-2: Follow appropriate low-pressure backpack treatment procedures	
MP-GROUND-3: Train personnel in proper use of pesticides	✓
MP-GROUND-4: Enforce runoff and drift prevention	
MP-HAZ-1: Implement a Spill Contingency Plan	✓
MP-HAZ-2: Use safety and cleanup materials checklist	✓
MP-HAZ-3: Implement decontamination	✓
MP-HAZ-4: Follow appropriate disposal procedures	✓
Mitigation Measures	
Mitigation Measure BIO-CHEM-2: CDFG will obtain technical assistance from USFWS, CDFW and NMFS to identify site-specific buffers and other measures to protect habitats utilized by special-status species	
Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure	✓
Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site	✓
Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks	✓
Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices	✓
Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides	✓
Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios	✓
Mitigation Measure NOISE-PHYS-1: Conduct Activities during the Daytime	
Mitigation Measure WQ-CHEM-2: Track Emerging Water Quality Standards and Implement Additional Mitigation as Appropriate	
Mitigation Measure WQ-CHEM-5: Require Implementation of Proposed Program MPs as Part of Compliance Agreements	
Mitigation Measure WQ-CUM-1: Identify whether Proposed Program Pesticide Applications May Occur in Proximity to Impaired Waterbodies, and Implement Appropriate MPs	

Part C

	Y/N	Justification/Rationale
Step 1		
Is the Activity substantially similar to that considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
If a management practice that was not included in the PEIR is being considered, would it be equivalent or more effective to the management practice originally considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
If a mitigation measure that was not included in the PEIR is being considered, would it be equivalent or more effective to the mitigation measure originally considered in the PEIR?		(If yes go to Step 2, If no move to the next question)
Would the activity result in potentially significant impacts which were not considered in the PEIR, not considered to be significant in the PEIR, or would be substantially more significant than disclosed in the PEIR?		(If yes go to Step 3, If no go to Step 2)
Step 2		Attach supporting documentation for determination, and CEQA Addendum, as applicable
Step 3		Attach tiered CEQA document, and identify additional requirements from that document

Confirmation of Implementation (following completion of activity)	
Project Leader Name:	
Signature*:	
End Date:	

*This signature confirms that all applicable requirements identified on this checklist and related documentation has been properly implemented.

**PEIR Management Practices (MP) and Mitigation Measures (MM)
For Trapping**

July 2015

MP-SPRAY-2: Properly clean and calibrate all equipment to apply chemicals uniformly and in the correct quantities.

- Use dedicated specific equipment for specific products when appropriate.
- Ensure equipment is cleaned properly per the manufacturer's specifications and any pesticide label directions.

MP-SPRAY-3: Follow pesticide application laws and regulations, and label directions.

- Comply with Pesticide label.
- Be aware of any regulations or internal procedures before application.
- Use appropriate application methods and rates.
- Mix and load chemicals in areas where spills can be contained. Limit mixing and loading in the field.

MP-SPRAY-6: Clean equipment and dispose of rinse water per label directions.

- Rinse equipment according to manufacturer's label instructions.
- Discharge rinse water only in areas that are part of the application site or at a certified waste treatment facility.
- Dispose of surplus chemicals and containers according to label instructions.

MP-SPRAY-7: Follow appropriate product storage procedures.

- Ensure proper storage of all pesticides per label instructions.
- Ensure all pesticides removed from their original container are properly sealed for use within a service container.
- Seal all service containers within a tool box.
- Lock tool boxes when unattended.

MP-GROUND-3: Train personnel in proper use of pesticides.

- Conduct training for personnel in the safe and proper mixing, loading, and application of pesticides, in compliance with both federal and State pesticide regulations and the product label.

MP-HAZ-1: Implement a Spill Contingency Plan.

- Contain spill immediately to minimize the risk of further pesticide exposure to people, animals, and the environment.
- Be prepared to respond to pesticide spills.
- Provide clean-up of small spills (50 gallons or less) and properly dispose of residual materials. For larger spills notify the Chemical Transportation Emergency Center at 800-424-9300.
- Follow instructions for First Aid Measures as listed on the Material Safety Data Sheet.
- Call an ambulance in the event of a spill involving severe personal injury.
- Remove anyone exposed to pesticides to a safe location. If applicable, remove their clothing and wash contaminated skin with soap and water.
- Do not move a seriously injured person unless it is absolutely essential because of the risk of further injury.

- Do not leave Injured or Incapacitated persons until proper medical assistance arrives.
- Provide a pesticide label and/or material safety data sheet for medical personnel.
- For any spill incident, contact the California State Warning Center/Governor's Office of Emergency Services at 916-845- 8911 or warning.center@oes.ca.gov.
- Call the fire department and notify department personnel of the presence of pesticides for a spill involving fire, if a fire hazard exists. Eliminate all sources of ignition (electric motors, gasoline engines, or smoking) to prevent fire or explosion.
- Contact the California Highway Patrol by calling 911 for a spill occurring on a highway.
- Call local police or the county sheriff for a spill occurring off-road.
- For minor spills of 50 gallons or less:
 - Wear rubber boots, coveralls, rubber gloves, and eye protection.
 - Confine the leak or spill to the smallest area possible by using natural terrain, soil, or absorbent material.
 - Shovel contaminated material into a leak-proof container.
 - Do not hose down the area.
 - Work carefully and safely; do not hurry.
 - Dispose contaminated material in the same manner as for excess pesticides or hazardous wastes.
- For major spills of 50 gallons or more:
 - Follow the steps listed for all above and include the additional number below.
 - If the spill is too big, or uncertainty exists as to the appropriate action, notify the Chemical Transportation Emergency Center at 800-424-9300.

MP-HAZ-2: Use a safety and cleanup materials checklist.

- Follow a checklist for safety and cleanup materials to accompany mixing-loading vehicles during treatment activities, which should include the following:
 - For Safety: a first-aid kit; a fire extinguisher (516, type A-B-C), and goggles.
 - For Clean-up: one shovel; large heavy-duty plastic bags, rubber boots, disposable coveralls, water, rubber gloves, a broom and dust pan, liquid detergent, several bags of "kitty litter" or other absorbent materials.

MP-HAZ-3: Implement decontamination.

- Decontaminate paved surfaces per site specific protocols and Accidental Release Measures on the Material Safety Data Sheet.
- Shovel contaminated material into a leak-proof metal drum for final disposal.

MP-HAZ-4: Follow appropriate disposal procedures.

- Dispose all materials that have been contaminated by spillage or exposed to large volumes of pesticides, including cloth, soil, and wood that cannot be decontaminated, in the same manner as done for excess pesticides.
- Store contaminated absorbent material and materials that cannot be

decontaminated in a leak-proof container and dispose the container at a Class I landfill.

Mitigation Measure HAZ-GEN-4a: Determine Potential for Hazardous Materials Exposure.

- Before conducting any activities under the Proposed Program, CDFA staff (or the entity conducting the activity) shall determine whether the potential exists for the activity, based on its characteristics and location, to result in exposure to existing sites of hazardous materials contamination.

Mitigation Measure HAZ-GEN-4b: Conduct a Hazardous Materials Records Search before Beginning Proposed Program Activities at a Given Site.

- If exposure to hazardous materials contamination is determined to be a possibility, before conducting the activity under the Proposed Program, CDFA staff (or the entity conducting the activity) shall search the EnviroStor database to identify any area that may be on sites containing known hazardous materials. If hazardous sites are encountered, CDFA shall coordinate with the property owners and/or site managers, and regulatory agencies with jurisdiction over these sites for proper protocols to follow to protect worker health and safety. At a minimum, these protocols shall ensure that workers are not subjected to unacceptable health risk or hazards, as determined by existing regulations and standards that have been developed to protect human health.

Mitigation Measure HAZ-GEN-4c: Stop work and implement hazardous materials investigations/ remediation for contamination health risks.

- In the event that during the activity, previously unknown hazardous materials not related to the Proposed Program are encountered that may pose a health risk to those implementing Proposed Program activities, all activities will stop and CDFA (or the entity conducting the activity) shall consult the landowner and appropriate agencies to determine the extent of the hazardous material and determine what safety protocols need to be implemented to continue Proposed Program activities. At a minimum, these protocols will ensure that workers are not subjected to unacceptable health risk or hazards, as determined by existing regulations and standards that have been developed to protect human health.

Mitigation Measure HAZ-CHEM-1a: Conduct Public Information Sessions Regarding Pesticide Safety Practices.

- CDFA shall continue to work with CDPR and CACs to conduct public information sessions in the local communities where Proposed Program chemical management activities are proposed to be conducted. The focus will be on educating residents whose properties are being treated or who live in proximity to areas being treated on MPs for pesticide applications, including an emphasis on notification, signage, re-entry periods, potential adverse health effects, and how to seek proper help if an accident is suspected. As necessary, sessions will be conducted or translated in a language understood by the target audience, such as Spanish.

Mitigation Measure HAZ-CHEM-1b: Conduct Training Sessions and Prepare Educational Materials Regarding Safe Handling and Application of Pesticides.

- CDFA shall continue training sessions for its staff and contractors

regarding safe pesticide handling and application.

- In addition, for quarantine areas, CDFA shall include materials in its compliance agreements with regulated entities (e.g., growers) with information for pesticide applicators and agricultural workers regarding MPs for pesticide applications, including an emphasis on notification, signage, re-entry periods, potential adverse health effects, and how to seek proper help if an accident is suspected. A regulated entity is defined as someone who has to comply with the quarantine requirements in order to move their products outside of the regulated area. This may include but not be limited to growers, nurseries, and commodity shippers. The compliance agreements will require that regulated entities distribute these materials to applicators and workers.
- As necessary, all materials will be presented in a language understood by the target audience, such as Spanish.

Mitigation Measure HAZ-CHEM-3: Require Compliance with the Proposed Program's Authorized Chemical Application Scenarios.

- CDFA shall require Proposed Program staff and contractors to conduct chemical applications in a manner consistent with the Proposed Program's authorized chemical application scenarios, resulting in acceptable human health risk as described in Chapter 2, Proposed Program Description and the HHRA (Appendix B). Deviations from the authorized chemical application scenarios may be allowed if:
 - An evaluation is conducted pursuant to the CEQA Tiering Strategy (Appendix C), which concludes that the alternative scenario will not exceed the level of concern for any receptor; or
 - A certified industrial hygienist concludes that the alternative scenario will not result in risk exceeding the level of concern for any potential receptor, and the scenario is implemented by a licensed or certified applicator. This conclusion may be based on site-specific factors that minimize potential for exposure, absence of a particular receptor, use of additional or different PPE, or monitoring of the exposure, such as regular blood tests to ensure blood concentrations in the exposed individuals are below the risk threshold.
 - The results of the evaluation or hygienist's conclusions will be documented, along with any monitoring results.
 - CDFA will conduct training for its staff and contractors on these approaches. CDFA also will require adherence to these scenarios by including requirements in contractual agreements, such as compliance agreements (for quarantines), permits (e.g., for movement of certain materials outside quarantine areas), contracts (e.g., with CDFA contractors), or other similar means.

**CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE
PEST DETECTION/EMERGENCY PROJECTS**

**PROTOCOL FOR CONDUCTING QUALITY CONTROL PLANTING
OF DETECTION TRAPPING PROGRAMS**

September 2015

Quality control planting (QCP) is a tool used by the California Department of Food and Agriculture (CDFA) to determine the trapper's ability to identify specific target insects that are placed inside traps in an actual trapping environment and to monitor compliance with protocols as outlined in the CDFA Insect Trapping Guide (ITG) (Gilbert et al. 2013).

Types of Plants

There are two types of plants: Training and General. Training plants are used to evaluate new trappers, and no more than two will occur per trapper for the duration of their employment. When two Training plants are given to the same trapper, the target pests and traps should be of different types (e.g., Medfly and Mexican fruit fly, Jackson and McPhail). All other plants are considered General plants, and are subject to the Missed Plant recommendations below.

Frequency

Frequent planting will ensure that all trappers are able to identify a variety of insects planted in their traps over the course of the trapping season. Planting should occur monthly, especially for counties with five or more trappers. All trappers in a program should be planted as equally as possible over the course of the season, so as not to substantially bias planting towards one or more trappers.

Preparation

1. Six target species are used in routine planting of detection and delimitation trap lines: Mediterranean fruit fly (MF), melon fly (ML), Mexican fruit fly (MX), oriental fruit fly (OF), gypsy moth (GM), and Japanese beetle (JB). Additional species may be used for specific projects.
2. All planting specimens are pre-marked as follows:
 - a. Fruit flies are fluorescent-dyed at the rearing facilities, and have the right wings clipped at the tips under the direction of the District Entomologist. These flies have also been irradiated, so their reproductive organs will show signs of sterility.
 - b. GMs display a red abdomen as a result of a red rearing diet.
 - c. JBs have a mounting-pin hole through the sternum.
3. Trap type – QCP species correlation:

<u>TRAP</u>	<u>QCP</u>
a. McPhail or ChamP trap	Any one of the target fly species: MF, ML, MX, OF
b. Trimedlure Jackson trap	MF
c. Cue-lure Jackson trap	ML
d. Methyl eugenol Jackson trap	OF

- e. GM trap GM
- f. JB trap JB

4. Only one specimen per trap will be planted.
5. All planting specimens shall be in good condition, clearly showing distinguishing body parts.
6. Specimens are available to District Entomologists through the CDFA Statewide Trapping QC Coordinator or designee. Currently, QC Plants are available from: Mohammed Al-Zubaldy, email: mohammed.alzubaldy@cdfa.ca.gov.
7. Upon receipt, the District Entomologist is responsible for their specimens' distribution, condition, proper reporting, and follow-up to any identified problems.
8. All specimens are stored in alcohol, with the exception of GM, which are stored dry in a freezer.
9. Specimens are kept secured by being stored in locked cabinets, boxes, etc.

Planting Procedure

1. The District Entomologist, or designee, shall notify the county trapping supervisor that planting will occur within a general timeframe. All involved parties shall maintain the confidential nature of this process and must not inform trappers that planting will be performed during a specific timeframe. Trapping supervisors and District Entomologists should promote the concepts that planting can be performed at any time during the trapping season and that trappers should always be on the alert for targeted insects, not only when they think planting is occurring.
2. Traps to be planted should be those scheduled to be serviced within three to four working days of the planting. This will reduce the possibility of plants being destroyed while in the traps.
3. Trap address should be verified and all other identifying descriptions of that trap should be checked for accuracy.
4. The planter shall carefully place the planted insect within the trap in a manner that will not damage the insect and that will allow for accurate identification by the trapper. Flies placed within Jackson traps shall be placed so that at least one wing adheres to the adhesive on the insert, and one or both wings should be in full view. GM shall be placed so that the tops of the wings are visible, and may be placed under the lip to ensure that the entire trap is examined. Plants should not be placed in traps which are compromised and not fully functional, such as sticky traps covered by debris or other larger insects, dried out McPhalls, etc.
5. Immediately after placing an insect within a trap, the planter shall complete the QC Plant Form (QCPF) at the location of the planting, double-checking to make sure that all relevant information is accurate.

6. Sticky traps are required to be double-checked by someone other than the trapper prior to being discarded. Therefore, it is acceptable for QC plants to be placed onto sticky traps removed from the field for discard to determine the effectiveness and the focus of the second checker when double-checking those inserts. This procedure shall only be performed by the District Entomologist, in the presence of the trapping supervisor. If the trapping supervisor serves as the second checker, the trapping supervisor's supervisor must be notified, per the above procedure. On these occasions, the QCPF is completed with the appropriate notations and "Discard" written in the Address column.

Reporting

At the end of each planting day, the planter shall provide (via email, fax or in person) the completed QCPF to the county Agricultural Commissioner (or designee), the Statewide Trapping QC Coordinator, the QCP contact at PD/EP Sacramento, and the District Entomologist (if not the planter). The naming convention to be used for the report is: county number or state office initial as designated in the PDR system (e.g., Shasta County is 45, San Marcos PD/EP office is SM) - date [year (last 2 numbers) - month (2 numbers) - day] - planter's initials (e.g., kh for Kevin Hoffman) - qcp (Quality Control Plant). As an example, 45150618khqcp would be the QCP report for Shasta County on June 18, 2015 as performed by Kevin Hoffman. For those counties, such as San Diego, which are partially trapped by the county and partially by one or more state offices, the county number should be used for county routes and the state office initial used for state routes.

Within two working days of the last date that planted insects should have been discovered and submitted, the District Entomologist shall receive from the trapping supervisor a copy of the QCPF with the final status for each of the planted traps indicated.

If any of the plants were missed, the Missed QC Plant Report shall be submitted as soon as possible. The District Entomologist will send the information to the Statewide QC Coordinator and the QCP contact at PD/EP Sacramento within two working days of receiving all of the above information.

Statewide Trapping QC Coordinator:

Art Gilbert

art.gilbert@cdfa.ca.gov Fax (559) 294-6767

QCP contact at PD/EP Sacramento:

Kevin Hoffman

kevin.hoffman@cdfa.ca.gov Fax (916) 654-0555

Sample Submission

Routine QCP recoveries should not be sent to the CDFA Plant Pest Diagnostics Center (PPDC), provided that the trapping supervisor can confirm the presence of identifying QCP markings on the specimen (e.g., clipped wing, fluorescent dye, pin hole through the sternum, etc.) and the trap information matches that on the QCPF. Such recovered plants should be returned to the District Entomologist or designee, who will destroy them. It is critical that all recovered plants are returned to the District Entomologist for disposal.

In the event that the identity of the sample as a QCP is not 100% assured as outlined above, the trapping program will send the sample to the PPDC at the address below and create an

electronic Pest and Damage Report (ePDR). Examples of less-than-100% assurance can include the presence of two specimens on one insert when the QCPF shows only one, the inability to confirm identifying QCP markings as described above, or discrepancy in the trap information. Such specimens shall be considered a possible wild suspect and should be submitted as a RUSH wild A-rated suspect (ITG pages xiv to xx). In addition, in the "Remarks" section of the ePDR, state the following: "Questionable QC Planted Insect". Include the reason for the uncertainty in this section (e.g., "Two specimens on insert, one specimen known to be a plant." or "possible plant but lacking any marked features – no clipped wing", etc.). Report any such specimens to the District Entomologist immediately.

Send suspects to: Entomology Lab
CDFA Plant Pest Diagnostics Branch
3294 Meadowview Road
Sacramento, CA 95832-1448
Phone: 916-262-1100

Missed Plant Follow-up

Any missed plants shall require the trapping supervisor to visit the subject trap location as soon as possible to determine if the plant is still in the trap and if it is in recognizable condition. A trapper who misses a plant shall be immediately retrained in target pest identification by the trapping supervisor, and shall be re-planted as soon as possible after the retraining session.

In the case that the missed plant is determined by the District Entomologist to not be the fault of the trapper (e.g., plant missing from trap or plant damaged beyond recognition), this situation will be noted on the QCPF as "MNFT" (Missed Not Fault of Trapper) in the "Status" column. MNFT specimens will not be reported on the Missed QC Plant Report and do not count towards employee evaluations.

Trappers shall be recommended for removal from the trapping program if they miss non-training planted insects in the following numbers during any calendar year.

1. Fruit flies: Three (in any combination)
2. GM or JB: One

Consequences of missing plants from a sticky trap that was double-checked shall be reviewed and evaluated on an individual basis.

Missed training plants and MNFTs will not be counted against a program's overall percent-recovered rating.

Literature Cited

Gilbert, A. J., R. R. Bingham, M. A. Nicolas, and R. A. Clark. 2013. Insect Trapping Guide. 13th edition. (A. J. Gilbert, K. M. Hoffman, C. J. Cannon, C. H. Cook, and J. K. Chan, eds.). State of California, Department of Food and Agriculture, Pest Detection/Emergency Projects, Sacramento, CA. 181 pp.
[http://www.cdca.ca.gov/phpps/PDEP/Insect Trapping Guide/index.html](http://www.cdca.ca.gov/phpps/PDEP/Insect%20Trapping%20Guide/index.html)

EXHIBIT B
(County Agreement)

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Invoicing and Payment

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices, the State agrees to compensate the Contractor, Grant, Sub-Grant or Agreement recipient for actual expenditures incurred in accordance with this Agreement and stated herein, which is attached hereto and made a part of this Agreement or Grant.

Original Invoices shall include the agreement/contract number, dates of service, type of work performed, and when applicable, a breakdown of the costs of parts and materials, labor charges, and any other relevant information required to ensure proper invoices are submitted for payment. Invoices shall be itemized to follow the allowed expenses outlined in the agreement/contract budget and Scope of Work documents.

- B. Unless mutually agreed, monthly invoices must be submitted within 30 days from the end of each month in which services were rendered. Invoices must include the Agreement number and submitted in triplicate to the Program Contract Manager listed in this contract.
- C. Any travel and subsistence payments authorized under this agreement shall be paid as needed to execute the work. The maximum travel rates allowable are those established by the California Department of Human Resources. <http://www.calhr.ca.gov/employees/pages/travel-meals.aspx>.

2. Budget Contingency Clause

- A. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.

3. Funding Sources for County Contracts (If no Federal Funds, this Section is not applicable)

An annual report of expenditures, where county payments are supported by Federal funds, will be issued by CDFA Administrative Services, Financial Services Branch. This report will be issued by September 30th for invoices submitted prior to July 31st for services rendered in the prior State Fiscal Year.

Federal and State Regulations - The County will comply with all Federal and State regulations and requirements. The County must ensure they have an adequate accounting system in place and appropriate internal controls to ensure expenditures are tracked and maintained.

All sub-recipients of Federal awards shall comply with the Code of Federal Regulations (CFR) Title 2, Part 225 - Cost Principles for State and Local Governments and Title 7, Part 3016 - Uniform Administrative Requirements for Grants and Cooperative Agreements to state and local governments.

Federal 2 CFR 225 (OMB Circular A-87) can be found at the following website:

<http://training.fws.gov/fedaid/toolkit/2cfr225.pdf>

Federal 7 CFR 3016 can be found at the following website:

http://www.access.gpo.gov/nara/cfr/waisidx_01/7cfr3016_01.html

The State's accounting standards and procedures for counties provided by the State Controller's Office are located at the following website: <http://www.sco.ca.gov/ard/manual/cntyman.pdf>

**LOS ANGELES COUNTY GLASSY WINGED SHARPSHOOTER CONTRACT
COST ANALYSIS FISCAL YEAR 2015/2016**

*POSITIONS	# POSITIONS	FTE POSITIONS	EST HOURS	HOURLY RATE	SALARY	BENEFITS %	EMPLOYEE BENEFITS	O/H %	OVERHEAD	TOTALS
INSPECTOR AIDS ©	10	3.2	6,601.00	\$ 15.640	\$103,239.64	55.73%	\$57,535.45	25.00%	\$40,193.77	\$200,968.86
SENIOR BIOLOGIST	0	0.2	275.0	\$ 45.840	\$12,606.00	64.88%	\$8,178.77	25.00%	\$5,196.19	\$25,980.96
ACWM INSP II	6	3.6	6,303.00	\$ 34.690	\$218,651.07	64.88%	\$141,860.81	25.00%	\$90,127.97	\$450,639.85
ACWM DEPUTY/SEALER	0.5	0.5	800.0	\$ 52.500	\$42,000.00	64.88%	\$27,249.60	25.00%	\$17,312.40	\$86,562.00
ACWM INSP III	1	1.0	1,760.0	\$ 38.670	\$68,059.20	64.88%	\$44,156.81	25.00%	\$28,054.00	\$140,270.01
INTERMEDIATE TYPIST CLERK	1	1.0	1,760.0	\$ 21.240	\$37,382.40	64.88%	\$24,253.70	25.00%	\$15,409.03	\$77,045.13
TOTALS SAL AND E.B.	18.5	9.5	17,499.00							\$981,466.81
SERVS AND SUPPLIES (gloves, cell phones)										\$3,039.33
**MILEAGE - COUNTY			120,000.0	0.575						\$69,000.00
**MILEAGE - PERMITTEE			1,200.0	0.525						\$630.00
State Vehicle - Ford Taurus			9,000.0	0.285						\$2,565.00
GRAND TOTALS							TOTAL EXPENSES			\$1,056,701.14
							AMT OF CONTRACT			\$1,056,701.14

NOTE: PERMANENT PRODUCTIVE WORK HOURS @ 1760

NOTE TEMPORARY PRODUCTIVE WORK HOURS @ 2088

NOTE: TOTALS DO NOT REFLECT TRUE COSTS INCLUDING ACTUAL OH AND S & S

NOTE: L.A. COUNTY ACWM AGREES TO FULLY PERFORM THE TERMS OF
THE AGREEMENT FOR THE CONTRACT AMOUNT

*Subject to change due to salary increases, available work force, labor contract changes, program modifications, etc.

**Subject to change due to federal mileage rate changes.

Agreement No. 15-0249
Exhibit 1
Attachment
Page 1 of 11

PA

Los Angeles

COUNTY DEPARTMENT OF AGRICULTURE

FY 2015-16 Pest Detection Trapping Exotic Fruit Fly (FF) Financial Plan

Oct-16

Green = fillable cells to be completed by the County.
 Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
 Orange = Instructions.

A. PERSONNEL

1. STAFF - Detection Trappers

Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1 TBD	Ag. Insp. Aid	10.00	176.00	1760.00
2 Greg Guntle	Ag. Insp. Aid	10.00	176.00	1760.00
3 Pete Contreras	Ag. Insp. Aid	10.00	176.00	1760.00
4 Bonnie Wilke	Ag. Insp. Aid	10.00	176.00	1760.00
5 Robert Higgins	Ag. Insp. Aid	10.00	176.00	1760.00
6 Saturnino Rosales	Ag. Insp. Aid	10.00	176.00	1760.00
7 Ye Oo	Ag. Insp. Aid	10.00	176.00	1760.00
8 Milton Ortiz	Ag. Insp. Aid	10.00	176.00	1760.00
9 Noah Rios	Ag. Insp. Aid	10.00	176.00	1760.00
10 Eric Garcia	Ag. Insp. Aid	10.00	176.00	1760.00
11 Victor Garcia	Ag. Insp. Aid	10.00	176.00	1760.00
12 Eduardo Redilla	Ag. Insp. Aid	10.00	176.00	1760.00
13 Darnisa Sierra	Ag. Insp. Aid	10.00	176.00	1760.00
14 Sabas Ruelas	Ag. Insp. Aid	10.00	176.00	1760.00
15 Francisco Carrera	Ag. Insp. Aid	10.00	176.00	1760.00
16 Jose Paul Garcia	Ag. Insp. Aid	10.00	176.00	1760.00
17 Rudy Aragon	Ag. Insp. Aid	10.00	176.00	1760.00
18 Joaquin Carrera	Ag. Insp. Aid	10.00	176.00	1760.00
19 Francisco Sustaita	Ag. Insp. Aid	10.00	176.00	1760.00
20 Maung Tun	Ag. Insp. Aid	10.00	176.00	1760.00
21 Erasmo Ortiz	Ag. Insp. Aid	10.00	176.00	1760.00
22 Jorge Barrera	Ag. Insp. Aid	10.00	176.00	1760.00
23 Luis Cordova	Ag. Insp. Aid	10.00	176.00	1760.00
24 Erick Lopez	Ag. Insp. Aid	10.00	176.00	1760.00
25 Jose Luis Alvarado	Ag. Insp. Aid	10.00	176.00	1760.00
26 Jose Aviles	Ag. Insp. Aid	10.00	176.00	1760.00
27 Ramon Melendez	Ag. Insp. Aid	10.00	176.00	1760.00
28 Cynthia Vaber	Ag. Insp. Aid	10.00	176.00	1760.00
29 Darwin Velasquez	Ag. Insp. Aid	10.00	176.00	1760.00
30 Hector Mendoza	Ag. Insp. Aid	10.00	176.00	1760.00
31 Rodrigo Ochoa	Ag. Insp. Aid	10.00	176.00	1760.00
32 Moa Ther Myint	Ag. Insp. Aid	10.00	176.00	1760.00
33 Albert Alfonso	Ag. Insp. Aid	10.00	176.00	1760.00
34 Soronia Farol	Ag. Insp. Aid	10.00	176.00	1760.00
35 Desiderio Mora	Ag. Insp. Aid	10.00	176.00	1760.00
36 Aymar Shahata	Ag. Insp. Aid	10.00	176.00	1760.00
37 Kyaw Oo	Ag. Insp. Aid	10.00	176.00	1760.00
38 Ignacio Acevedo	Ag. Insp. Aid	10.00	176.00	1760.00
39 Marco Hanna	Ag. Insp. Aid	10.00	176.00	1760.00
40 Tanya S. Mankarious	Ag. Insp. Aid	10.00	176.00	1760.00
41 Mario Ortiz	Ag. Insp. Aid	10.00	176.00	1760.00
42 Gracely Williams	Ag. Insp. Aid	10.00	176.00	1760.00
43 Pedro Gonzalez	Ag. Insp. Aid	10.00	176.00	1760.00
44 Gary Hawthorne	Ag. Insp. Aid	10.00	176.00	1760.00
45 Carlos Martinez	Ag. Insp. Aid	10.00	176.00	1760.00
46 Jesus Lopez	Ag. Insp. Aid	10.00	176.00	1760.00
47 Angela Davis	Ag. Insp. Aid	10.00	176.00	1760.00
48 Nelson Dominguez	Ag. Insp. Aid	10.00	176.00	1760.00
49 Araceli Torres	Ag. Insp. Aid	10.00	176.00	1760.00
50 Day Lopez	Ag. Insp. Aid	10.00	176.00	1760.00
51 Alfredo Bagamaspad	Ag. Insp. Aid	10.00	176.00	1760.00
52 Benjamin Cortes	Ag. Insp. Aid	10.00	176.00	1760.00
53 Israel Rodriguez	Ag. Insp. Aid	10.00	176.00	1760.00
54 Lydia Gochar	Ag. Insp. Aid	10.00	176.00	1760.00
55 Vinca Cameron	Ag. Insp. Aid	10.00	176.00	1760.00
56 TBD	Ag. Insp. Aid	10.00	176.00	1760.00
57 Jerry Padillas	Rover	10.00	176.00	1760.00
58 Lynn Bebenroth	Rover	10.00	176.00	1760.00
59 Vito Savala	Rover	10.00	176.00	1760.00
60 Moses Saul	Rover	10.00	176.00	1760.00
61 Saw Heo	Rover	10.00	176.00	1760.00
62 Lori Bell	ACWM Insp. III	10.00	176.00	1760.00
63 Khoo Lam	ACWM Insp. III	10.00	176.00	1760.00

64 Jesus Carrera	ACWM Insp. III	10.00	178.00	1780.00
65 Habib Mehraban	ACWM Insp. III	10.00	178.00	1780.00
66 Ariel Varayo	ACWM Insp. III	10.00	178.00	1780.00
67 Steve Goh	ACWM Insp. II	10.00	178.00	1780.00
68		0.00	0.00	0.00
69		0.00	0.00	0.00
70		0.00	0.00	0.00
Subtotal:				117,820.00

2. SALARIES - Detection Trappers

		HOURLY RATE w/o BENEFITS	HOURS	SALARY
1 TBD	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
2 Greg Guntle	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
3 Pete Contreras	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
4 Bonnie Wilkie	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
5 Robert Higgins	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
6 Saturnino Rosales	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
7 Ye Oo	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
8 Milton Ortiz	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
9 Noah Rios	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
10 Erik Garcia	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
11 Victor Garcia	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
12 Eduardo Padilla	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
13 Denise Sierra	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
14 Sabas Ruelas	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
15 Francisco Carrera	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
16 Jose Raul Garcia	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
17 Rudy Aragon	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
18 Joaquin Carrera	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
19 Francisco Sustaita	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
20 Maung Tun	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
21 Erasmo Ortiz	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
22 Jorge Barrera	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
23 Luis Cordova	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
24 Erlka Lopez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
25 Jose Luis Alvarado	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
26 Jose Avilas	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
27 Ramon Melendez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
28 Cynthia Weber	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
29 Darwin Velasquez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
30 Hector Mendoza	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
31 Rodrigo Ochoa	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
32 Moe Thet Myint	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
33 Albert Alfonso	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
34 Sofronio Farol	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
35 Desiderio Mora	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
36 Ayman Shohata	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
37 Kyaw Oo	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
38 Ignacio Acevedo	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
39 Marco Hanna	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
40 Takla S. Mankarioua	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
41 Mario Ortiz	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
42 Gregory Williams	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
43 Pedro Gonzalez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
44 Gary Hawthorne	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
45 Carlos Martinez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
46 Jesus Lopez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
47 Amelia Davis	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
48 Nelson Dominguez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
49 Araceli Torres	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
50 Daly Lopez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
51 Alfredo Bagamaspad	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
52 Benjamin Cortes	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
53 Israel Rodriguez	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
54 Lydia Gotoher	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
55 Vince Cameron	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
56 TBD	Ag. Insp. Ald	\$20.00	1760.00	\$35,200.00
57 Jerry Passillas	Rover	\$20.00	1760.00	\$35,200.00
58 Lynn Bobenroth	Rover	\$20.00	1760.00	\$35,200.00
59 Vito Savala	Rover	\$20.00	1760.00	\$35,200.00
60 Moises Saul	Rover	\$20.00	1760.00	\$35,200.00
61 Saw Hooe	Rover	\$20.00	1760.00	\$35,200.00
62 Lorr! Belt	ACWM Insp. III	\$20.00	1760.00	\$35,200.00

63	Khoa Lam	ACWM Insp. III	\$38.89	1760.00	\$68,446.00
64	Jesus Carrera	ACWM Insp. III	\$38.89	1760.00	\$68,446.00
65	Habib Mehraban	ACWM Insp. III	\$38.89	1760.00	\$68,446.00
66	Aerial Verayo	ACWM Insp. III	\$38.89	1760.00	\$68,446.00
67	Steve Goh	ACWM Insp. II	\$31.30	1760.00	\$55,036.00
68			\$0.00	0.00	\$0.00
69			\$0.00	0.00	\$0.00
70			\$0.00	0.00	\$0.00
Subtotal:					\$2,544,519.00

3. BENEFITS - Detection Trappers

		BENEFIT RATE (%)	SALARY	BENEFIT COST
1	TBD	64.9000%	\$35,200.00	\$22,846.00
2	Greg Guntle	64.9000%	\$35,200.00	\$22,846.00
3	Pete Contreras	64.9000%	\$35,200.00	\$22,846.00
4	Bonnie Wilkie	64.9000%	\$35,200.00	\$22,846.00
5	Robert Higgins	64.9000%	\$35,200.00	\$22,846.00
6	Salumino Rosales	64.9000%	\$35,200.00	\$22,846.00
7	Ye Oo	64.9000%	\$35,200.00	\$22,846.00
8	Milton Ortiz	64.9000%	\$35,200.00	\$22,846.00
9	Noah Rios	64.9000%	\$35,200.00	\$22,846.00
10	Erik Garola	64.9000%	\$35,200.00	\$22,846.00
11	Victor Garola	64.9000%	\$35,200.00	\$22,846.00
12	Eduardo Padilla	64.9000%	\$35,200.00	\$22,846.00
13	Dennise Sierra	64.9000%	\$35,200.00	\$22,846.00
14	Sabas Ruelas	64.9000%	\$35,200.00	\$22,846.00
15	Francisco Carrera	64.9000%	\$35,200.00	\$22,846.00
16	Jose Raul Garcia	64.9000%	\$35,200.00	\$22,846.00
17	Rudy Aragon	64.9000%	\$35,200.00	\$22,846.00
18	Joaquin Carrera	64.9000%	\$35,200.00	\$22,846.00
19	Francisco Sustaita	64.9000%	\$35,200.00	\$22,846.00
20	Maung Tun	64.9000%	\$35,200.00	\$22,846.00
21	Erasmo Ortiz	64.9000%	\$35,200.00	\$22,846.00
22	Jorge Barrera	64.9000%	\$35,200.00	\$22,846.00
23	Luis Cordova	64.9000%	\$35,200.00	\$22,846.00
24	Erika Lopez	64.9000%	\$35,200.00	\$22,846.00
25	Jose Luis Alvarado	64.9000%	\$35,200.00	\$22,846.00
26	Jose Aviles	55.7000%	\$35,200.00	\$19,606.00
27	Ramon Melendez	64.9000%	\$35,200.00	\$22,846.00
28	Cynthia Weber	64.9000%	\$35,200.00	\$22,846.00
29	Darwin Velasquez	64.9000%	\$35,200.00	\$22,846.00
30	Hector Mendoza	64.9000%	\$35,200.00	\$22,846.00
31	Rodrigo Ochoa	64.9000%	\$35,200.00	\$22,846.00
32	Moe Thet Myint	64.9000%	\$35,200.00	\$22,846.00
33	Albert Alfonso	64.9000%	\$35,200.00	\$22,846.00
34	Sofronio Farol	64.9000%	\$35,200.00	\$22,846.00
35	Desiderio Mora	64.9000%	\$35,200.00	\$22,846.00
36	Ayman Shehata	64.9000%	\$35,200.00	\$22,846.00
37	Kyaw Oo	64.9000%	\$35,200.00	\$22,846.00
38	Ignacio Acavado	64.9000%	\$35,200.00	\$22,846.00
39	Marcos Hanna	64.9000%	\$35,200.00	\$22,846.00
40	Takla S. Mankarious	64.9000%	\$35,200.00	\$22,846.00
41	Mario Ortiz	64.9000%	\$35,200.00	\$22,846.00
42	Gregory Williams	64.9000%	\$35,200.00	\$22,846.00
43	Pedro Gonzalez	64.9000%	\$35,200.00	\$22,846.00
44	Gary Hawthorne	64.9000%	\$35,200.00	\$22,846.00
45	Carlos Martinez	64.9000%	\$35,200.00	\$22,846.00
46	Jesus Lopez	64.9000%	\$35,200.00	\$22,846.00
47	Amelia Davis	64.9000%	\$35,200.00	\$22,846.00
48	Nelson Dominguez	64.9000%	\$35,200.00	\$22,846.00
49	Arauceli Torres	64.9000%	\$35,200.00	\$22,846.00
50	Daly Lopez	64.9000%	\$35,200.00	\$22,846.00
51	Alfredo Bagamaspad	64.9000%	\$35,200.00	\$22,846.00
52	Benjamin Cortes	64.9000%	\$35,200.00	\$22,846.00
53	Israel Rodriguez	64.9000%	\$35,200.00	\$22,846.00
54	Lydia Gotcher	64.9000%	\$35,200.00	\$22,846.00
55	Vince Cameron	64.9000%	\$35,200.00	\$22,846.00
56	TBD	64.9000%	\$35,200.00	\$22,846.00
57	Jerry Passillas	Rover	64.9000%	\$35,200.00
58	Lynn Behnroth	Rover	64.9000%	\$35,200.00
59	Vito Savala	Rover	64.9000%	\$35,200.00
60	Melissa Sauli	Rover	64.9000%	\$35,200.00
61	Saw Hsao	Rover	64.9000%	\$35,200.00

62 Lorri Bell	ACWM Insp. III	64.9000%	\$68,446.00	\$44,421.00
63 Khoa Lam	ACWM Insp. III	64.9000%	\$68,446.00	\$44,421.00
64 Jesus Carrera	ACWM Insp. III	64.9000%	\$68,446.00	\$44,421.00
65 Habib Mehraban	ACWM Insp. III	64.9000%	\$68,446.00	\$44,421.00
66 Aerial Verayo	ACWM Insp. III	64.9000%	\$68,446.00	\$44,421.00
67 Steve Goh	ACWM Insp. II	64.9000%	\$65,088.00	\$35,762.00
68		64.9000%	\$0.00	\$0.00
69		0.0000%	\$0.00	\$0.00
70		0.0000%	\$0.00	\$0.00
		Subtotal:		\$1,640,163.00

DETECTION STAFF SUBTOTAL: \$4,192,881.00

4. STAFF - Non-Detection		HOURS/	TOTAL	
Employee Name		DAY	WORK	HOURS
			DAYS	
1 Maximiliano Regis	Deputy Ag. Comiss./Sealer	10.00	178.00	1780.00
2 Connie Leung	Sr. Typist Clerk	10.00	178.00	1780.00
3 Jerry Mills	Veteran Intern - iPad Project Coordinator	10.00	178.00	1780.00
4 Ben Lam	Accounting Tech I	10.00	15.00	150.00
5		0.00	0.00	0.00
6		0.00	0.00	0.00
		Subtotal:		6,450.00

5. SALARIES - Non-Detection Staff		HOURLY RATE	HOURS	SALARY
		w/o BENEFITS		
1 Maximiliano Regis	Deputy Ag. Comiss./Sealer	\$52.79	1780.00	\$92,910.00
2 Connie Leung	Sr. Typist Clerk	\$23.60	1780.00	\$41,536.00
3 Jerry Mills	Veteran Intern - iPad Project Coordinator	\$15.00	1780.00	\$26,400.00
4 Ben Lam	Accounting Tech I	\$24.24	150.00	\$3,636.00
5		\$0.00	0.00	\$0.00
6		\$0.00	0.00	\$0.00
		Subtotal:		\$164,482.00

6. BENEFITS - Non-Detection Staff		BENEFIT	SALARY	BENEFIT
		RATE (%)		COST
1 Maximiliano Regis	Deputy Ag. Comiss./Sealer	64.9000%	\$92,910.00	\$60,299.00
2 Connie Leung	Sr. Typist Clerk	64.9000%	\$41,536.00	\$26,957.00
3 Jerry Mills	Veteran Intern - iPad Project Coordinator	64.9000%	\$26,400.00	\$17,134.00
4 Ben Lam	Accounting Tech I	64.9000%	\$3,636.00	\$2,360.00
5		0.0000%	\$0.00	\$0.00
6		0.0000%	\$0.00	\$0.00
		Subtotal:		\$106,750.00

NON-DETECTION STAFF SUBTOTAL: \$271,232.00

SALARIES	BENEFITS	OVERHEAD
\$2,709,000.00	\$1,754,913.00	\$1,115,978.00
TOTAL PERSONNEL COST:		\$5,579,891.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

Description	COST	
1	\$0.00	
2	\$0.00	
3	\$0.00	
4	\$0.00	
TOTAL SUPPLY COST:		\$0.00

C. SUBCONTRACTOR		HOURLY RATE	HOURS	COST
TITLE				
1				\$0.00
2				\$0.00
3				\$0.00
4				\$0.00
		TOTAL SUBCONTRACTOR COST:		\$0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST	
82.00	12.00	750.00	\$0.575	\$424,350.00	
STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST	
0.00	0.00	0.00	\$0.285	\$0.00	
NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST
0.00	0.00	0.00	0.00	\$0.285	\$0.00
VEHICLE COST TOTAL:				\$424,350.00	

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

Description	COST
1 5 replacement trucks	\$150,000.00
2 Communications	\$70,000.00
3 North Field Station: 3,717.03 monthly	\$44,604.36
4 East Field Station: 400 monthly	\$4,800.00
TOTAL SUPPLY COST:	\$269,404.36

* Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

* Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

FY 2015-16 Pest Detection FF Trapping Total Cost:	\$6,273,645.36
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FY 2015-16 County Pest Detection Trapping Total Cost	\$8,355,001.36
CDFA Contract Amount	\$4,059,290.00

COMMENTS:

Los Angeles COUNTY DEPARTMENT OF AGRICULTURE
 FY 2015-16 Pest Detection Trapping Gypsy Moth (GM) Financial Plan

Oct-16

Green = fillable cells to be completed by the County.
 Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
 Orange = Instructions.

A. PERSONNEL

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	TBD	Temp. Ag. Aid	6.00	60.00	300.00
2	TBD	Temp. Ag. Aid	6.00	60.00	300.00
3	TBD	Temp. Ag. Aid	6.00	60.00	300.00
4			0.00	0.00	0.00
5			0.00	0.00	0.00
6			0.00	0.00	0.00
Subtotal:					900.00

2. SALARIES - Detection Trappers

		HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	TBD	\$14.83	300.00	\$4,449.00
2	TBD	\$14.83	300.00	\$4,449.00
3	TBD	\$14.83	300.00	\$4,449.00
4		\$14.83	0.00	\$0.00
5		\$14.83	0.00	\$0.00
6		\$0.00	0.00	\$0.00
Subtotal:				\$13,347.00

3. BENEFITS - Detection Trappers

		BENEFIT RATE (%)	SALARY	BENEFIT COST
1	TBD	55.7300%	\$4,449.00	\$2,479.00
2	TBD	55.7300%	\$4,449.00	\$2,479.00
3	TBD	55.7300%	\$4,449.00	\$2,479.00
4		55.7300%	\$0.00	\$0.00
5		55.7300%	\$0.00	\$0.00
6		0.0000%	\$0.00	\$0.00
Subtotal:				\$7,437.00

DETECTION STAFF SUBTOTAL: \$20,784.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1			0.00	0.00	0.00
2			0.00	0.00	0.00
3			0.00	0.00	0.00
4			0.00	0.00	0.00
5			0.00	0.00	0.00
6			0.00	0.00	0.00
Subtotal:					0.00

5. SALARIES - Non-Detection Staff

		HOURLY RATE w/o BENEFITS	HOURS	SALARY
1		\$0.00	0.00	\$0.00
2		\$0.00	0.00	\$0.00
3		\$0.00	0.00	\$0.00
4		\$0.00	0.00	\$0.00
5		\$0.00	0.00	\$0.00
6		\$0.00	0.00	\$0.00
Subtotal:				\$0.00

6. BENEFITS - Non-Detection Staff

		BENEFIT RATE (%)	SALARY	BENEFIT COST
1		0.0000%	\$0.00	\$0.00
2		0.0000%	\$0.00	\$0.00
3		0.0000%	\$0.00	\$0.00
4		0.0000%	\$0.00	\$0.00
5		0.0000%	\$0.00	\$0.00
6		0.0000%	\$0.00	\$0.00
Subtotal:				\$0.00

NON-DETECTION STAFF SUBTOTAL: \$0.00

PS

25.00 % Overhead (Not to exceed 25%)

SALARIES	BENEFITS	OVERHEAD COST
\$13,347.00	\$7,437.00	\$5,196.00
TOTAL PERSONNEL COST:		\$25,980.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

Description	COST	
1	\$0.00	
2	\$0.00	
3	\$0.00	
4	\$0.00	
TOTAL SUPPLY COST:		\$0.00

C. SUBCONTRACTOR

TITLE

HOURLY RATE	HOURS	COST
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL SUBCONTRACTOR COST:		\$0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST	
5.00	3.00	700.00	\$0.575	\$6,038.00	
STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST	
0.00	0.00	0.00	\$0.285	\$0.00	
NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST
0.00	0.00	0.00	0.00	\$0.285	\$0.00
VEHICLE COST TOTAL:					\$6,038.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

Description	COST	
1	\$0.00	
2	\$0.00	
3	\$0.00	
4	\$0.00	
TOTAL SUPPLY COST:		\$0.00

* Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.

* Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, et

FY 2015-16 Pest Detection QM Trapping Total Cost: \$32,010.00

COMMENTS:

Los Angeles

COUNTY DEPARTMENT OF AGRICULTURE

FY 2015-16 Pest Detection Trapping Japanese Beetle (JB) Financial Plan

Col-15

Green = fillable cells to be completed by the County.
 Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!
 Orange = instructions.

A. PERSONNEL

1. STAFF - Detection Trappers

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1	TBD	Temp. Ag. Aid	5.00	60.00	300.00
2	TBD	Temp. Ag. Aid	5.00	60.00	300.00
3	TBD	Temp. Ag. Aid	5.00	60.00	300.00
4	TBD	Temp. Ag. Aid	5.00	60.00	300.00
5	TBD	Temp. Ag. Aid	5.00	60.00	300.00
6			0.00	0.00	0.00
7			0.00	0.00	0.00
8			0.00	0.00	0.00
Subtotal:					1,500.00

2. SALARIES - Detection Trappers

		HOURLY RATE w/o BENEFITS	HOURS	SALARY
1	TBD	\$14.83	300.00	\$4,449.00
2	TBD	\$14.83	300.00	\$4,449.00
3	TBD	\$14.83	300.00	\$4,449.00
4	TBD	\$14.83	300.00	\$4,449.00
5	TBD	\$14.83	300.00	\$4,449.00
6		\$0.00	0.00	\$0.00
7		\$0.00	0.00	\$0.00
8		\$0.00	0.00	\$0.00
Subtotal:				\$22,245.00

3. BENEFITS - Detection Trappers

		BENEFIT RATE (%)	SALARY	BENEFIT COST
1	TBD	55.7300%	\$4,449.00	\$2,479.00
2	TBD	55.7300%	\$4,449.00	\$2,479.00
3	TBD	55.7300%	\$4,449.00	\$2,479.00
4	TBD	55.7300%	\$4,449.00	\$2,479.00
5	TBD	55.7300%	\$4,449.00	\$2,479.00
6		0.0000%	\$0.00	\$0.00
7		0.0000%	\$0.00	\$0.00
8		0.0000%	\$0.00	\$0.00
Subtotal:				\$12,395.00

DETECTION STAFF SUBTOTAL: \$34,640.00

4. STAFF - Non-Detection

	Employee Name	Title	HOURS/ DAY	TOTAL WORK DAYS	HOURS
1			0.00	0.00	0.00
2			0.00	0.00	0.00
3			0.00	0.00	0.00
4			0.00	0.00	0.00
5			0.00	0.00	0.00
6			0.00	0.00	0.00
Subtotal:					0.00

5. SALARIES - Non-Detection Staff

		HOURLY RATE w/o BENEFITS	HOURS	SALARY
1		\$0.00	0.00	\$0.00
2		\$0.00	0.00	\$0.00
3		\$0.00	0.00	\$0.00
4		\$0.00	0.00	\$0.00
5		\$0.00	0.00	\$0.00
6		\$0.00	0.00	\$0.00
Subtotal:				\$0.00

PS

G. BENEFITS - Non-Detection Staff

1
2
3
4
5
6

BENEFIT RATE (%)	SALARY	BENEFIT COST
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
0.0000%	\$0.00	\$0.00
Subtotal:		\$0.00

NON-DETECTION STAFF SUBTOTAL: \$0.00

25.00 % Overhead (Not to exceed 25%)

SALARIES	BENEFITS	OVERHEAD COST
\$22,245.00	\$12,396.00	\$8,680.00
TOTAL PERSONNEL COST:		\$43,300.00

B. SUPPLIES (Itemized, such as: trapping poles, office supplies, etc.)

Description

1
2
3
4

COST
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL SUPPLY COST: \$0.00

C. SUBCONTRACTOR

TITLE

1
2
3
4

HOURLY RATE	HOURS	COST
		\$0.00
		\$0.00
		\$0.00
		\$0.00
TOTAL SUBCONTRACTOR COST:		\$0.00

D. VEHICLE OPERATIONS

COUNTY VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST	
5.00	3.00	700.00	\$0.575	\$6,038.00	
STATE VEHICLES	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST	
0.00	0.00	0.00	\$0.285	\$0.00	
NO. OF LEASED VEHICLES	COST PER MONTH	NO. OF USAGE MONTHS	MILEAGE PER VEHICLE PER MONTH	COST PER MILE*	COST
0.00	0.00	0.00	0.00	\$0.285	\$0.00
VEHICLE COST TOTAL:					\$6,038.00

E. OTHER ITEMS OF EXPENSE (e.g., communications, IT services)

Description

1
2
3
4

COST
\$0.00
\$0.00
\$0.00
\$0.00

TOTAL SUPPLY COST: \$0.00

* Per federal audit guidelines, this rate cannot be exceeded. However, if your county's internal policy uses a lower rate, that rate may be applied.
* Salary rates subject to change due to changes in labor contracts program modifications, cost-of-living adjustments, step increases, classification series, fringe benefits, etc.

COMMENTS:

FY 2015-16 Pest Detection JB Trapping Total Cost: \$49,338.00

State of California
 Department of Food and Agriculture
 Plant Health and Pest Prevention Services
 Pest Detection/Emergency Projects

County: Los Angeles

Fiscal Year: 2016-16

TRAPPING HOURS/YEAR WORKSHEET

Green = fillable cells to be completed by the County.
 Purple = subtotals and totals. These contain formulas - DO NOT MODIFY!

TRAPPING SEASON

Trap Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
McPahl												
JK - OF												
JK - ML												
JK - MD												
JB												
GM												

☐ weekly servings ☐ biweekly servings ☐ monthly servings

Trap Type	# of traps	x	serv/year*	=	serv/year/trap
McPahl	4973	x	62.00	=	258,696
JK - OF	4994	x	26.00	=	129,844
JK - ML	4994	x	26.00	=	129,844
JK - MD	4994	x	26.00	=	129,844
JB	3323	x	6.50	=	21,600
GM	2789	x	6.50	=	18,129
0		x		=	0
0		x		=	0
0		x		=	0
Total:					687,857

NOTE: serv/year*. Insert figure from Servings per Year sheet, 86_223A.

TOTAL: 687,857 (A) ÷ 5.00 (B) = 137,671.40 (C) × 1.1 (10%) = 151,328.540 (D)

- A = Servings/year/trap - calculated electronically.
- B = Average # of traps serviced per hour - figure entered by person completing work sheet.
- C = Hours/year - calculated electronically.
- D = Hours/year plus 10% - calculated electronically. "D" represents the billable hours for the trapper(s) in the field and is applied to the work plan in the "Detection" section. In addition to the detection trapper hours, the financial plans also cover non-detection (supervisor, administrative, etc.) hours.

8/25/16
 Form 86-223

GTC 610

EXHIBIT C

GENERAL TERMS AND CONDITIONS

1. APPROVAL: This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. Contractor may not commence performance until such approval has been obtained.
2. AMENDMENT: No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.
3. ASSIGNMENT: This Agreement is not assignable by the Contractor, either in whole or in part, without the consent of the State in the form of a formal written amendment.
4. AUDIT: Contractor agrees that the awarding department, the Department of General Services, the Bureau of State Audits, or their designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of this Agreement. Contractor agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated. Contractor agrees to allow the auditor(s) access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. Further, Contractor agrees to include a similar right of the State to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
5. INDEMNIFICATION: Contractor agrees to indemnify, defend and save harmless the State, its officers, agents and employees from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers, and any other person, firm or corporation furnishing or supplying work services, materials, or supplies in connection with the performance of this Agreement, and from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by Contractor in the performance of this Agreement.
6. DISPUTES: Contractor shall continue with the responsibilities under this Agreement during any dispute.
7. TERMINATION FOR CAUSE: The State may terminate this Agreement and be relieved of any payments should the Contractor fail to perform the requirements of this Agreement at the time and in the manner herein provided. In the event of such termination the State may proceed with the work in any manner deemed proper by the State. All costs to the State shall be deducted from any sum due the Contractor under this Agreement and the balance, if any, shall be paid to the Contractor upon demand.
8. INDEPENDENT CONTRACTOR: Contractor, and the agents and employees of Contractor, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the State.
9. RECYCLING CERTIFICATION: The Contractor shall certify in writing under penalty of perjury, the minimum, if not exact, percentage of post consumer material as defined in the Public Contract Code Section 12200, in products, materials, goods, or supplies offered or sold to the State regardless of whether the product meets the requirements of Public Contract Code Section 12209. With respect to printer or duplication cartridges that comply with the requirements of Section 12156(e), the certification required by this subdivision shall specify that the cartridges so comply (Pub. Contract Code §12205).
10. NON-DISCRIMINATION CLAUSE: During the performance of this Agreement, Contractor and its subcontractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical

disability (including HIV and AIDS), mental disability, medical condition (e.g., cancer), age (over 40), marital status, and denial of family care leave. Contractor and subcontractors shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Contractor and subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Contractor and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.

Contractor shall include the nondiscrimination and compliance provisions of this clause in all subcontracts to perform work under the Agreement.

11. CERTIFICATION CLAUSES: The CONTRACTOR CERTIFICATION CLAUSES contained in the document CCC 307 are hereby incorporated by reference and made a part of this Agreement by this reference as if attached hereto.

12. TIMELINESS: Time is of the essence in this Agreement.

13. COMPENSATION: The consideration to be paid Contractor, as provided herein, shall be in compensation for all of Contractor's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.

14. GOVERNING LAW: This contract is governed by and shall be interpreted in accordance with the laws of the State of California.

15. ANTITRUST CLAIMS: The Contractor by signing this agreement hereby certifies that if these services or goods are obtained by means of a competitive bid, the Contractor shall comply with the requirements of the Government Codes Sections set out below.

a. The Government Code Chapter on Antitrust claims contains the following definitions:

- 1) "Public purchase" means a purchase by means of competitive bids of goods, services, or materials by the State or any of its political subdivisions or public agencies on whose behalf the Attorney General may bring an action pursuant to subdivision (c) of Section 16750 of the Business and Professions Code.
- 2) "Public purchasing body" means the State or the subdivision or agency making a public purchase. Government Code Section 4550.

b. In submitting a bid to a public purchasing body, the bidder offers and agrees that if the bid is accepted, it will assign to the purchasing body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, materials, or services by the bidder for sale to the purchasing body pursuant to the bid. Such assignment shall be made and become effective at the time the purchasing body tenders final payment to the bidder. Government Code Section 4552.

c. If an awarding body or public purchasing body receives, either through judgment or settlement, a monetary recovery for a cause of action assigned under this chapter, the assignor shall be entitled to receive reimbursement for actual legal costs incurred and may, upon demand, recover from the public body any portion of the recovery, including treble damages, attributable to overcharges that were paid by the assignor but were not paid by the public body as part of the bid price, less the expenses incurred in obtaining that portion of the recovery. Government Code Section 4553.

d. Upon demand in writing by the assignor, the assignee shall, within one year from such demand, reassign the cause of action assigned under this part if the assignor has been or may have been injured by the violation of law for which the cause of action arose and (a) the assignee has not been injured

thereby, or (b) the assignee declines to file a court action for the cause of action. See Government Code Section 4554.

16. CHILD SUPPORT COMPLIANCE ACT: For any Agreement in excess of \$100,000, the contractor acknowledges in accordance with Public Contract Code 7110, that:

a. The contractor recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and

b. The contractor, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department.

17. UNENFORCEABLE PROVISION: In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

18. PRIORITY HIRING CONSIDERATIONS: If this Contract includes services in excess of \$200,000, the Contractor shall give priority consideration in filling vacancies in positions funded by the Contract to qualified recipients of aid under Welfare and Institutions Code Section 11200 in accordance with Pub. Contract Code §10353.

19. SMALL BUSINESS PARTICIPATION AND DVBE PARTICIPATION REPORTING REQUIREMENTS:

a. If for this Contract Contractor made a commitment to achieve small business participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) report to the awarding department the actual percentage of small business participation that was achieved. (Govt. Code § 14841.)

b. If for this Contract Contractor made a commitment to achieve disabled veteran business enterprise (DVBE) participation, then Contractor must within 60 days of receiving final payment under this Contract (or within such other time period as may be specified elsewhere in this Contract) certify in a report to the awarding department: (1) the total amount the prime Contractor received under the Contract; (2) the name and address of the DVBE(s) that participated in the performance of the Contract; (3) the amount each DVBE received from the prime Contractor; (4) that all payments under the Contract have been made to the DVBE; and (5) the actual percentage of DVBE participation that was achieved. A person or entity that knowingly provides false information shall be subject to a civil penalty for each violation. (Mil. & Vets. Code § 999.5(d); Govt. Code § 14841.)

20. LOSS LEADER:

If this contract involves the furnishing of equipment, materials, or supplies then the following statement is incorporated: It is unlawful for any person engaged in business within this state to sell or use any article or product as a "loss leader" as defined in Section 17030 of the Business and Professions Code. (PCC 10344(e).)

EXHIBIT D
(County Agreement)

SPECIAL TERMS AND CONDITIONS

1. **Excise Tax**

The State of California is exempt from federal excise taxes and no payment will be made for any taxes levied on employees' wages. The State will pay for any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this Agreement. California may pay any applicable sales and use tax imposed by another state.

2. **Settlement of Disputes**

In the event of a dispute, Contractor shall file a "Notice of Dispute" with the CDFA within ten (10) days of discovery of the problem. Such Notice of Dispute shall contain the Agreement number. Within ten (10) days of receipt of such Notice of Dispute, the Agency Secretary, or Designee, shall meet with the Contractor and the CDFA project manager for the purpose of resolving the dispute. The decision of the Agency Secretary or Designee shall be final. In the event of a dispute, the language contained within this Agreement shall prevail over any other language including that of the bid proposal.

3. **Evaluation of Contractor- Consultant Contracts Only**

Per the Department of General Services (DGS), all contracts for consultant services of \$5,000 or more must be evaluated. The Contract/Contraction Evaluation, Form Std. 4, must be prepared by the program within 60 days of the completion of the contract. These evaluations shall remain on file by the Department (in a separate location from the contract file) for a period of 36 months.

4. **Agency Liability**

The Contractor warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this Agreement upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the Contractor for the purpose of securing business. For breach or violation of this warranty, the State shall, in addition to other remedies provided by law, have the right to annul this Agreement without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.

5. **Potential Subcontractors**

If Contractor subcontracts out a portion of the work required by this Agreement, nothing contained in this Agreement or otherwise, shall create any contractual relation between the State and any subcontractors, and no subcontract shall relieve the Contractor of his responsibilities and obligations hereunder. The Contractor agrees to be as fully responsible to the State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by the Contractor. The Contractor's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to the Contractor. As a result, the State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor.

6. **Right To Terminate**

The State reserves the right to terminate this agreement subject to 30 days written notice to the Contractor. Contractor may submit a written request to terminate this agreement only if the State should substantially fail to perform its responsibilities as provided herein. However, the agreement can be immediately terminated for cause.

**EXHIBIT E
(County Agreement)**

ADDITIONAL PROVISIONS

CONTRACTS FUNDED BY THE FEDERAL GOVERNMENT

It is mutually understood between the parties that this contract may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties, in order to avoid program and fiscal delays which would occur if the contract were executed after that determination was made.

This contract is valid and enforceable only if sufficient funds are available to the State by the United States Government for the Fiscal Year(s) 2015/2016 covered by this Agreement for the purposes of the program. In addition, this contract is subject to any additional restrictions, limitations, or conditions enacted by the Congress or any statute enacted by the Congress, which may affect the provisions or funding of this contract in any manner.

It is mutually agreed that if the Congress does not appropriate sufficient funds for the program this contract shall be amended to reflect any reductions in funds.

The Department has the option to void the contract under the 30-day cancellation clause or to amend the contract to reflect any reduction of funds.

The recipient shall comply with the Single Audit Act and the reporting requirements set forth in OMB Circular A-133.

CONTRACT AND SUBCONTRACT COMPLIANCE REQUIREMENTS

The Contractor shall ensure its officers, agents and employees will fully cooperate with any/all investigations conducted by the Department of Food and Agriculture's Equal Employment Opportunity and Human Resources Offices and will require the same of any subcontractors or consultants used pursuant to this agreement.

INSURANCE REQUIREMENTS

Contractor shall comply with all requirements outlined in the (1) General Provisions section and (2) Contract Insurance Requirements outlined in this section. No payments will be made under this contract until contractor fully complies with all requirements.

1. General Provisions Applying to All Policies

- a. Coverage Term – Coverage needs to be in force for the complete term of the contract. If insurance expires during the term of the contract, a new certificate must be received by the State at least ten (10) days prior to the expiration of this insurance. Any new insurance must comply with the original contract terms.
- b. Policy Cancellation or Termination & Notice of Non-Renewal – Insurance policies shall contain a provision stating coverage will not be cancelled without 30 days prior written notice to the State. New Certificates of Insurance are subject to the approval of the Department of General Services and the Contractor agrees no work or services will be performed prior to obtaining such approval. In the event Contractor fails to keep in effect at all times the specified insurance coverage, the State may, in addition to any other remedies it may have, terminate this contract upon the occurrence of such event, subject to the provisions of this contract.
- c. Premiums, Assessments and Deductibles – Contractor is responsible for any premiums, policy assessments, deductibles or self-insured retentions contained within their insurance program.

EXHIBIT E
(County Agreement)

- d. Primary clause – Any required insurance contained in this contract shall be primary and not excess or contributory to any other insurance carried by the State.
 - e. Insurance Carrier Required Rating – All insurance carriers must carry an AM Best rating of at least an "A-" with a financial category rating of no lower than VI. If the contractor is self-insured for a portion or all of its insurance, documentation of self-insurance must be submitted and approved by the Department of General Services, Office of Risk and Insurance Management.
 - f. Endorsements – Any required endorsements requested by the State must be physically attached to all requested certificates of insurance and not substituted by referring to such coverage on the certificate of insurance.
 - g. Inadequate Insurance – Inadequate or lack of insurance does not negate the contractor's obligation under the contract.
 - h. Use of Subcontractors – In the case of Contractor's utilization of subcontractors to complete the contracted scope of work, the contractor shall include all subcontractors as insureds under Contractor's insurance or supply evidence of subcontractor's insurance to the State equal to policies, coverages and limits required of the Contractor.
2. Contract Insurance Requirements

Prime Contractor Insurance Requirements

Contractor shall display on an Acora certificate of insurance evidence of the following coverages:

Commercial General Liability Insurance

Contractor shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. A "per project aggregate" endorsement is required. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured contract. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Contractor's liability.

The policy must be endorsed to name **The State of California, its officers, agents, employees and servants as additional insureds, but only with respect to work performed under this contract.**

Automobile Liability Insurance

Contractor shall maintain automobile liability insurance for limits not less than \$1,000,000 combined single limit. Such insurance shall cover liability arising out of a motor vehicle including owned, hired, and non-owned motor vehicles. Should the scope of the contract involve transportation of hazardous materials, evidence of an MCS-90 or equivalent is required.

Workers Compensation Insurance

The Contractor shall have and maintain, for the term of this agreement, workers' compensation insurance and shall furnish to the State a certificate of insurance evidencing workers' compensation insurance and employer's liability presently in effect with limits not less than \$1,000,000 by an insurance carrier licensed to underwrite workers' compensation insurance in California. Such certificate shall include the name of the carrier, policy inception and expiration dates. If the Contractor is self-insured for workers' compensation, a certificate must be presented evidencing Contractor is a qualified self-insurer in the State of California. By signing this agreement, the Contractor hereby warrants that it carries workers' compensation insurance on all

EXHIBIT E
(County Agreement)

of its employees who will be engaged in the performance of this agreement. If staff provided by the Contractor is defined as independent contractors, this clause does not apply.

Sub-Contractor Insurance Requirements

Contractor shall display on an Acord certificate of insurance evidence of the following coverages:

Commercial General Liability Insurance

Contractor shall maintain general liability on an occurrence form with limits not less than \$1,000,000 per occurrence for bodily injury and property damage liability combined with a \$2,000,000 annual policy aggregate. A "per project aggregate" endorsement is required. The policy shall include coverage for liabilities arising out of premises, operations, independent contractors, products, completed operations, personal and advertising injury, and liability assumed under an insured contract. This insurance shall apply separately to each insured against whom claim is made or suit is brought subject to the Contractor's liability.

The policy must be endorsed to name **The State of California, its officers, agents, employees and servants as additional insureds, but only with respect to work performed under this contract**

Automobile Liability Insurance

Contractor shall maintain automobile liability insurance for limits not less than \$1,000,000 combined single limit. Such insurance shall cover liability arising out of a motor vehicle including owned, hired, and non-owned motor vehicles. Should the scope of the contract involve transportation of hazardous materials, evidence of an MCS-90 or equivalent is required.

Workers Compensation Insurance

The Contractor shall have and maintain, for the term of this agreement, workers' compensation insurance and shall furnish to the State a certificate of insurance evidencing workers' compensation insurance and employer's liability presently in effect with limits not less than \$1,000,000 by an insurance carrier licensed to underwrite workers' compensation insurance in California. Such certificate shall include the name of the carrier, policy inception and expiration dates. If the Contractor is self-insured for workers' compensation, a certificate must be presented evidencing Contractor is a qualified self-insurer in the State of California. By signing this agreement, the Contractor hereby warrants that it carries workers' compensation insurance on all of its employees who will be engaged in the performance of this agreement. If staff provided by the Contractor is defined as independent contractors, this clause does not apply.

EQUIPMENT (VEHICLES)

The Contractor shall assume ownership and all liability of vehicle(s) purchased from these funds and will be responsible for the licensing of said vehicle(s). The CDFA will remain as lien holder on the title of said vehicle(s). The Contractor will retain possession of said vehicle(s) during the term of this Agreement. Upon completion of this project, CDFA will make a determination as to the disposition of the vehicle(s).

The Contractor shall assume all responsibility for the maintenance of said vehicles and assure that the vehicle(s) remain in good working condition at all times. The Contractor shall repair or replace any damaged, lost or stolen equipment to the satisfaction of the CDFA with no expense to the CDFA.

In the event of theft, a police report must be filed immediately in accordance with the State Administrative Manual, Section 2625. The CDFA project manager must also be notified immediately of any theft.

The CDFA will reimburse the Contractor for mileage accrued in the performance of this Agreement at the authorized State rate.

EXHIBIT E
(County Agreement)

The Contractor shall maintain an inventory record for each vehicle purchased from these funds. The inventory record shall include the date acquired, total cost, serial number and model identification, and any other information or description necessary to identify said vehicle(s). The inventory records shall also include the location or section to which each said vehicle is assigned. A copy of the inventory record shall be made available to the CDFA upon request by the CDFA.